

Objectives and Course Content of Short Term Courses

Operational Plan No.	LB-5
Name of the Course	Knowledge Organization Tools
Objectives of Course	To study the features of subject-based knowledge organizational tools To discuss the new tools to organize knowledge in the new digital era
Course Content	Knowledge organization concepts and genesis; classification schemes; DDC scheme; Index and indexing; abstract and abstracting; directories
Name of Course Coordinator with E-mail ID & Contact Number	Manmohan Singh manmohans@yahoo.com ; 9417443141