

OBJECTIVES AND COURSE CONTENT OF SHORT TERM COURSE

Name of the Course	Developing Employable Skills
O Plan No	CDC-30
Objectives	To acquaint the participants about various strategies for Developing Employable Skills.
Course Contents	<ul style="list-style-type: none">• Effective Communication• Presentation Skills• Report Writing• Resume Writing• Group Discussion• Conflict Management• Time Management• Team Building• Interpersonal Relations etc.
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