

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH
SECTOR 26, CHANDIGARH – 160 019**

I. GENERAL INFORMATION

National Institute of Technical Teachers Training and Research (NITTTR), Chandigarh is one of the four national institutes established by Government of India in the year 1967 for the overall development of technical education in the country in general and the northern region in particular. This institute caters to the needs of mainly eight states Delhi, Haryana, Himachal Pradesh, Jammu and Kashmir, Punjab, Rajasthan, Uttar Pradesh and Uttarakhand and one Union Territory (Chandigarh). The institute is an autonomous organization of MHRD, Govt. of India and is registered under the Societies Registration Act 1860. It is managed by a Board of Governors. Director is the Executive Head of the Institute.

II. OBJECTIVES

The objectives of the institute are:

- To act as a centre for offering quality training programmes for teachers as per needs of the system, covering the entire gamut of technical education including engineering colleges, polytechnics, vocational and management education at national level.
- To arrange practical training of technical teachers in industries.
- To undertake systematic research to provide research inputs for development of technical education, training systems and its management.
- To undertake action research for development of innovative methods, processes and practices for improvement of teaching learning environment in technical and vocational education institutions.
- To undertake research including applied research relevant to society, industries etc.
- To design new instructional system and strategies for production of multimedia learning materials.
- To develop and disseminate learning resources like Textbooks, Laboratory Manuals, Video Lectures, Computer Assisted Instructional Multimedia Packages to technical and vocational institutions.
- To offer programmes for technical and vocational teachers through Information Communication Technology.
- To offer courses/programmes for technical and vocational teachers to suit overseas demands including SAARC and ASEAN countries.
- To collaborate with community and industry in organizing continuing and non-formal vocational education programmes.
- To undertake consultancy and extension work for industry, technical institutions and organizations.
- To provide support services to Government of India schemes related to technical and vocational education system and as entrusted by MHRD, Government of India, from time to time.
- To collaborate with educational or other institutions in any part of the world having objectives wholly or partly similar to those of the institute by exchange of teachers and scholars and generally in such manner as may be conducive to their common objectives.
- To undertake activities as assigned by the Ministry from time to time.

III. SERVICE CONDITIONS

- The Institute is governed by the rules and regulations approved by MHRD, Govt. of India on recommendations of the Society. The institute is fully financed by Government of India, Ministry of Human Resource Development, New Delhi.
- Appointment to the post will be made on the approved norms. Pay and other allowance will be admissible as sanctioned by the MHRD, Government of India from time to time. New Pension Scheme introduced in January, 2004 will be applicable. Leave Travel Concession and Medical facilities are also admissible as per the rules of the Institute in force/amended from time to time.

IV. GENERAL INSTRUCTIONS:

Please read carefully these instructions before applying. Failure to comply with any of the directions given herein may result in the rejection of the application by the Institute.

1.	Last Date for receiving application: 3 rd September, 2019 till 5.00 p.m. Applications received after the due date will be rejected
2.	Application is to be submitted in prescribed format only
3.	<u>Photograph and Signature</u> A latest passport size photograph to be pasted in the space provided in the application form.
4.	Separate applications are required for each post applied for.
5.	<u>Application Fee</u> For General/OBC category candidate: Rs.1000/- through Bank Draft in favour of the Director, NITTR, Chandigarh payable at Chandigarh For SC/ST, Persons with Disabilities/Women candidates: No Fee
6.	Persons already in service, permanent or temporary, must apply through proper channel.
7.	<u>Evidence of Date of Birth</u> Please attach a self-attested copy of your Matric/ Senior Secondary Certificate Mark sheet as evidence of your date of birth. If the certificate does not contain the date of birth, you should furnish a self-attested copy of certificate from the High School / Senior Secondary School last attended by you showing your date of birth as recorded on entry or baptismal or birth registration certificate in addition to a copy of the High/Senior Secondary School or equivalent certificate.
8.	<u>Self-attested copies of certificates</u> <ul style="list-style-type: none"> • Educational qualifications: Matric onwards (Both marks/grade sheets and certificates) • Experience: Teaching, Industry, any other from employer in descending order • Proof for SC/ST/OBC/PWD (Differently abled persons). Certificate issued by competent authority (as per Govt. of India guidelines). Note: Original certificate should not be submitted
9.	<u>Screening Process</u> <ul style="list-style-type: none"> • The Institute will make preliminary screening on the basis of the information furnished by the candidates in their applications. The possession of minimum qualification prescribed will not automatically entitle the candidate to be called for the presentation-cum-interview. • The eligibility of applicants in respect of qualifications, experience, age etc. will be determined with reference to the last date presented for receiving the applications.

10.	<p><u>Rejection of application form:</u></p> <ul style="list-style-type: none"> • Application not in prescribed format. • Application without fee. • Application from received after last date. • Application form without copies of relevant documents (proof of qualification, experience, SC/ST/OBC/PWD etc.). • Application containing incorrect information or suppression of information. In addition, if the candidate gets appointed will be liable to dismissible. • Application not routed through proper channel
11.	<p><u>Scrutiny process</u></p> <ul style="list-style-type: none"> • It is not obligatory on the part of the institute to call for interview every candidate possessing minimum qualifications and experience. • Scrutiny shall be based on the record of proof attached along with the applications. • No conditional terms will be entertained
12.	<p><u>Criteria for preparing merit list of candidates appearing in interview for Associate Professor</u></p> <ul style="list-style-type: none"> (i) Academic background : 20% (To be verified and calculated form supplied records) (ii) Research performance and quality of publication : 40% (To be verified and calculated from supplied records) (iii) Domain knowledge and teaching ability or skill : 20% (To be judged by power point presentation and interaction with expert board) (iv) Interview performance : 20% (To be judged by expert board)
13.	Appearing in an interview does not guarantee employment offer
14.	<p>The institute reserves the right to:</p> <ul style="list-style-type: none"> • Cancel the advertisement without any prior notice without any reason. • Either fill up all the posts or some of the posts or none of them without assigning any reason. • Not to issue appointment letter to the selected candidate(s) • Cancel the process of recruitment at any stage without assigning or clarifying any reason. <p>The decision of the institute would be final.</p>
15.	No correspondence will be entertained from the applicant either before or after the selection process.
16.	Canvassing in any form will disqualify the applicant
17.	No conditional clause by the candidate is accepted during any stage of the selection process.
18.	The institute reserves the right not to provide any information to any body on this whole process including appointment
10.	<p>Completed application in all respect, as stated above must reach to:</p> <p>Faculty Incharge (Administration) NITTTTR, Sector 26, Chandigarh – 160019</p> <p>On the envelop, name of post applied and Department must be specified. Last date of receipt of application is 3rd September, 2019.</p>