

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH
SECTOR-26, CHANDIGARH-160 019

AGENDA FOR THE SECOND MEETING
OF THE BOARD OF GOVERNORS'
TO BE HELD ON 29.09.2004 AT 3.00 P.M.
AT NITTTR, CHANDIGARH

CONTENTS

ITEM NO.	PARTICULARS OF ITEMS	PAGE NO.(S)
B.2.1	TO CONFIRM THE MINUTES OF THE 1 st MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON 18.06.2004 AND TO REPORT ACTION TAKEN THEREON.	1 - 2
B.2.2	TO APPROVE THE ACTION INITIATED BY THE INSTITUTE REGARDING THE POST-GRADUATE PROGRAMMES.	3 - 4
B.2.3 TO B.2.7	ITEMS FOR REPORT	5 - 6
B.2.8 TO B.2.9	ITEMS FOR RATIFICATION	7
	<u>ITEMS FOR CONSIDERATION</u>	
B.2.10	TO CONSIDER APPROVAL OF THE MINUTES OF THE SECOND MEETING OF THE FINANCE COMMITTEE HELD ON 29.09.2004.	8
B.2.11	TO CONSIDER APPROVAL OF THE MINUTES OF THE 1 ST MEETING OF THE ACADEMIC COUNCIL TO BE HELD ON 24.09.2004.	8
B.2.12	TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2003-2004.	9
B.2.13	TO CONSIDER ACTION ON THE NATIONAL COMMON MINIMUM PROGRAMME (NCMP) OF UPA GOVERNMENT.	10
	<u>ANNEXURES</u>	
I	Enclosure to Item No.B.2.1	11 - 22
II	Enclosure to Item No.B.2.8	23 - 24

ITEM NO.	PARTICULARS OF ITEMS	PAGE NO.(S)
III	Enclosure to Item No.B.2.10	attached at the end of agenda
IV	Enclosure to Item No.B.2.11	attached at the end of agenda
V	Enclosure to Item No.B.2.12	attached at the end of agenda
VI	Enclosure to Item No.B.2.13	25 – 28

ssharna

ITEM NO.B.2.1

TO CONFIRM THE MINUTES OF THE 1st MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON 18.06.2004 AND TO REPORT ACTION TAKEN THEREON.

- a) The minutes of the 1st meeting of the Board of Governors of NITTTR, Chandigarh held on 18.06.2004 were circulated amongst all of its members vide institute letter No.NITTTR/Board/11163-75 dated 29.06.2004 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure I at page no. 11 – 22** for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.
- b) Items No. B.1.1 (a) B 1.1 (c) (against Items No. B. 71.18, B.96.14, B. 96.17), Items nos. B. 1.2, B.1.3, B:1.4, B.1.5, B.1.6, B.1.7, B.1.8, B.1.9, B.1.10, B.1.11, B.1.12, B.1.13, B.1.14, B.1.15, B.1.16, B.1.17, B.1.19, B.1.20, B.1.21 & B.1.22 have been noted.
- c) The latest position in respect of other items is indicated as under :

Against

ITEM NO.B.93.26

TO REPORT ABOUT THE CIVIL SUIT FILED BY PUDA AGAINST INSTITUTE AND TO CONSIDER AND APPROVE PAYMENT OF ENHANCED FEES OF RS.40,000/- TO THE INSTITUTE COUNSEL FOR PLEADING THE CASE.

Last date of hearing of the case was 28th July, 2004 but nothing substantial was taken up by the court during that hearing. The next date of hearing has been fixed on September 10, 2004. Its outcome will be reported at the time of the meeting. As regards review of drawings/data pertaining to the case by a technical team of the institute and an outside expert, the same could not be reviewed as the technical design data and drawings are not available with the Department. Professor R Subramanian, Ex-Professor and Head of the Civil Engineering Department and Shri AK Duggal, Faculty Incharge have been asked to collect the drawings and prepare technical design data, for review.

**Against
ITEM NO.B.95.8**

**TO REPORT ABOUT THE POST GRADUATE
PROGRAMMES OF THE INSTITUTE.**

The item is being presented separately under Item No.B.2.2.

**Against
ITEM NO.B.1.18**

**TO CONSIDER INTER-SE-SENIORITY OF THE
FACULTY PROMOTED IN-SITU THROUGH CAREER
ADVANCEMENT SCHEME OF AICTE VIS-A-VIS
RECRUITED DIRECTLY THROUGH OPEN
SELECTION.**

The matter has been referred to the Ministry with complete details vide Institute letter No. NITTTR/Admn./E-I/F-15/18286 dated 12.08.2004. The concurrence of the Ministry is awaited.

ITEM NO.B.2.2

TO APPROVE THE ACTION INITIATED BY THE INSTITUTE REGARDING THE POST-GRADUATE PROGRAMMES.

The Board of Governors in their 95th meeting held on 16 June 2003 recommended that the institute, jointly with other sister institutes, pursue with Ministry of Human Resource Development (MHRD) regarding continued offering of ME Programmes. Accordingly all the NITTTRs were constantly following up the matter with MHRD at various fora from time to time. Subsequently, the institute also submitted a proposal to MHRD to offer "Credential-Oriented Modular Training Programme for Technical Teachers" leading to ME degree in November, 2003. The assessment of need and acceptability of the client system to "Credential-Oriented Modular Training Programme for Technical Teachers" leading to award of degree has been undertaken by the institute and the responses from the technical institutes are being received. These will be compiled and reported.

Additional Secretary, MHRD in a recent meeting on September 01, 2004 with all the four NITTTR, reviewed the matter along with other activities relating to training etc. and gave his, in principle approval, to:-

- Continue offering post-graduate programmes.
- Make concerted efforts for obtaining "Deemed University Status" to the institute.
- Prepare a Vision Document that reflects the institute as an emerging Centre of Excellence.

Board of Governors of the institute may approve the action initiated by the institute for:

- Offering post-graduate programmes ;
- Obtaining "Deemed University Status" to institute ; and
- Prepare a Vision Document that reflects the institute as an emerging Centre of Excellence.

ITEM NO.B.2.3

The Institute sponsored the following faculty member for attending a conference abroad. In this case, the institute met 50% of the expenditure involved:

1.	Dr. Rakesh Wats	Presentation of paper in International Conference on "Knowledge, Culture & Change in Organisation"	University of Greenwich London (UK)	Rs.94000/- (approximate)	03.08.2004 to 06.08.2004	UO No.30 dated 27.07.04
----	-----------------	--	-------------------------------------	--------------------------	--------------------------	-------------------------

ITEM NO.B.2.4

In exercise of the powers vested in him, the Director vide Office Order No. 155 dated 02.06.2004 has confirmed the following institute employees against the posts mentioned against each below:

<u>Sr. No</u>	<u>Name of the employee</u>	<u>Post against which confirmed</u>	<u>Pay Scale of the Post</u>	<u>Date of confirmation</u>
1.	Shri Jatinder Kumar	Data Processing	Rs.5000-8000	24.09.2001
2.	Shri Yesh Raj Singh Pal	Assistant	Rs.4500-7000	06.06.2001
3.	Mrs. Jyothi PM	Mechanic	Rs.4000-6000	23.03.2001

ITEM NO.B.2.5

In exercise of the powers vested in him, the Director vide Office Order No.247 dated 13.08.2004, has approved continuance of the following

institute employees in service on completion of 30 years of service or 55 years of age, whichever is earlier, as indicated against each till the normal age of their superannuation. This is, however, subject to review in future by the appointing authority under rules, in public interest.

<u>Sr. No</u>	<u>Name</u>	<u>Designation</u>	<u>Date of completion of 55 years of age</u>	<u>Date of completion of 30 years of service</u>
1.	DR Kathuria	Assistant	21.04.2004	
2.	Sahdev Lal	Lab. Attdt.	19.06.2004	
3.	Baj Singh	Technician	12.07.2004	
4.	SC Sharma	Assistant	30.09.2004	
5.	Bir Singh	Technician	31.10.2004	
6.	BK Sharma	Draftsman		04.07.2004
7.	Tara Dutt Joshi	Lab. Attdt.		04.07.2004
8.	Hari Singh	Assistant		13.05.2004
9.	Ram Kishore	Head Mali	11.06.2004	
10.	Udai Raj	Peon		06.06.2004

ITEM NO.B.2.6

The following employees of the Institute superannuated during the period from 01.06.2004 to 31.08.2004

<u>Sr. No</u>	<u>Name & Designation</u>	<u>Date of Superannuation</u>
1.	Shri BS Rathore, Professor	31.05.2004
2.	Shri R Subramanian, Professor	30.06.2004
3.	Shri TS Giani, Section Officer	30.06.2004
4.	Shri BS Manchanda, STA	31.07.2004
5.	Shri Bhagwan Dass, Daftri	31.07.2004
6.	Shri Jogdhian Singh, Peon	31.07.2004

ITEM NO.B.2.7

Shri Algu Ram, Mali expired on 10.07.2004.

ITEMS FOR RATIFICATION

THE FOLLOWING CASES WHICH HAVE ALREADY BEEN APPROVED BY THE CHAIRMAN, BOARD OF GOVERNORS, IN INSTITUTE INTEREST, ARE SUBMITTED TO BOARD FOR RATIFICATION.

ITEM NO.B. 2.8

The Chairman, Board of Governors vide UO. No. 25 dated 9.7.2004 (copy enclosed as **Annexure II at page no. 23 - 24**) has approved the constitution of Academic Council of the Institute as per Rules & Regulations of NITTTR Chandigarh Society.

ITEM NO.B.2.9

The Chairman, Board of Governors has approved appointment of the following persons on the basis of recommendations of various Selection Committees :

Sr. No.	Name of appointee	Designation	Pay Scale	Date of Joining
1.	Dr. AN Pathak	Professor	Rs.16000-450-20900-500-22400	01.07.2004
2.	Sh.Harsimrat Singh	Lecturer	Rs.8000-275-13500	16.07.2004
3.	Sh.Sukhdeep Singh Dhani	Asstt. Prof.	Rs.12000-420-18300	02.08.2004

ITEMS FOR CONSIDERATION

ITEM NO. B. 2.10

TO CONSIDER APPROVAL OF THE MINUTES OF THE SECOND MEETING OF THE FINANCE COMMITTEE HELD ON 29.09.2004.

The Second meeting of the Finance Committee is scheduled to be held on 29.09.2004 at 11.00 a.m. The agenda papers for this meeting are attached herewith as Annexure III. The minutes of the meeting will be circulated at the time of the meeting for consideration and approval of the Board.

ITEM NO.B.2.11

TO CONSIDER APPROVAL OF THE MINUTES OF THE 1ST MEETING OF THE ACADEMIC COUNCIL TO BE HELD ON 24.09.2004.

The 1st meeting of the Academic Council is scheduled to be held on 24.09.2004 at 3.00 p.m. The agenda papers for this meeting are attached as Annexure IV. The minutes of the meeting will be circulated at the time of the meeting for consideration and approval.

ITEMS FOR CONSIDERATION

ITEM NO.B.2.12 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2003-2004.

The Annual Report of the institute for the year 2003-04 is enclosed as **Annexure V**. The Report however does not contain the certified copies of the Annual Accounts, the Utilisation Certificate and the Audit Certificate because the same have not yet been received from the Accountant General (Audit) Punjab and U.T., Chandigarh. Audit of institute accounts has already been undertaken and completed on 09.08.2004. These documents will, however, be placed before the Board of Governors at the time of meeting, if received from the Audit Office by that time, for which the institute is making all out efforts. Otherwise the same will be included in the Report with the approval of the Chairman, Board of Governors, soon after their receipt from the Audit Office, before sending the report to the Ministry of Human Resource Development.

THE BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2003-04.

ITEM NO.B.2.13

TO CONSIDER ACTION ON THE NATIONAL
COMMON MINIMUM PROGRAMME(NCMP) OF UPA
GOVERNMENT.

The Government of India, Ministry of Human Resource Development, Department of Secondary and Higher Education, New Delhi vide their letter No.F.4-2/2004 TS.IV dated September 01,2004 has forwarded two documents containing points in the National Common Minimum Programme of UPA Government that have a bearing on education, with the direction that the same may be implemented and the action taken report in the matter be intimated to the Ministry from time to time. Copies of MHRD's letter dated September 01, 2004 alongwith documents are placed as **Annexure VI** at **page no. 25 – 28** for information and advice.