

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING AND RESEARCH
SECTOR-26, CHANDIGARH-160 019

AGENDA FOR THE FIRST MEETING

OF THE BOARD OF GOVERNORS'

TO BE HELD ON 18.06.2004 AT 3.00 P.M.

AT NITTTR, CHANDIGARH.

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MEMBERS OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH

1. **Shri Yash Pal Mahajan,** **Chairman**
Chairman, BOGs, NITTTR, Chandigarh
House No. 1107,
Sector 33-C,
CHANDIGARH
2. **Financial Adviser (HRD)** **Member**
Or his Nominee
Government of India,
Ministry of Human Resource Development,
Department of Secondary and Higher
Education,
Shastri Bhawan,
NEW DELHI – 110 001
3. **Joint Secretary (T)** **Member**
Or his Nominee
Government of India,
Ministry of Human Resource Development,
Department of Secondary and Higher
Education,
Shastri Bhawan,
NEW DELHI – 110 001
4. **Mrs Usha Birjee** **Member**
Director,
Technical Education Uttar Pradesh,
Govt. Polytechnic Campus, Vikas Nagar,
KANPUR – 208 024 (UP)
5. **Shri GH Khan,** **Member**
Address) (Summer
Director,
Technical Education,
Government of Jammu and Kashmir,
Block 'A', Old Secretariat Premises,
SRINAGAR
OR
Shri GH Khan, (Winter Address)
Director,
Technical Education,
Government of Jammu and Kashmir,
Boys Polytechnic Premises,
Bikram Chowk, **JAMMU**

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|-----|---|---------------|
| 6. | Dr RS Singh,
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan,
4 th Floor, Baily Road,
PATNA – 800 015 (Bihar) | Member |
| 7. | Dr Rajiv K. Gupta, IAS
Commissioner of Higher and Technical
Education,
Directorate of Technical Education,
Gujarat State,
2 nd Floor, Block No. 2, Dr. Jivraj Mehta
Bhawan,
GANDHINAGAR – 382 010 (Gujarat) | Member |
| 8. | Shri Vickram Jaidka,
House No. 11,
Shivalik Enclave,
NAC Manimajra,
CHANDIGARH | Member |
| 9. | Prof. Keshev Chandra Sharma,
Professor of Physics,
HP University,
SHIMLA – 171 005 (HP) | Member |
| 10. | Prof. Pramod S Mehta,
Director,
Dr BR Ambedkar National Institute of
Technology,
(Deemed University)
GT Road Bye Pass
JALANDHAR – 144 001 (Punjab) | Member |
| 11. | Dr SK Salwan,
Vice Chancellor,
Punjab Technical University
Ladowali Road,
JALANDHAR – 144 001 (Punjab) | Member |

12. **Prof. Vijay P Puri,**
Head
Information Management and Coordination
Unit,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
CHANDIGARH – 160 019

Member

13. **Dr OP Bajpai,**
Director,
National Institute of Technical Teachers'
Training and Research,
Sector 26,
CHANDIGARH – 160 019

Member-Secretary

INTRODUCTION

The institute ushered in a new era in November, 2003 with its changed name and enhanced status as **National Institute of Technical Teachers' Training and Research (NITTTR)**. This achievement is the result of ceaseless efforts of founding fathers and every one at the institute, including the Society, Board of Governors, the executive heads, faculty and staff. The institute now has a greater role and responsibility to cater to the training requirement on a national scale besides focus on regional states and taking up more of research activity. The institute mandate also provides, for meeting the needs of developing and SAARC countries. With the proven track record of successful service to technical education system, the institute is optimistic of forging ahead to greater heights, in times to come.

During the **intervening period between the 96th meeting of the Board of Governors of TTTI, Chandigarh held on 15 October, 2003 and the current 1st meeting of the Board of Governors of National Institute of Technical Teachers' Training and Research, Chandigarh**, there have been a number of initiatives and developments at the institute:

Significant among the academic activities are:

- National Seminar on "Mainstreaming Persons with Disabilities in Technical and Vocational Education"
- National Seminar on "Entrepreneurship in Knowledge Economy"
- Northern Regional Consultation on "Edusat Utilization" (in collaboration with Development and Educational Communication Unit and Space Application Center, Indian Space Research Organization, Government of India, Ahmedabad.
- National Seminar on "Energy Management"
- Regional Workshop on "National Programme on Vocational Education and Training"

All these events evoked good response and enthusiasm, and follow up has been taken wherever necessary.

In addition, as a proactive stance, the institute has under taken the following initiatives:

- In order to extend the outreach of the education training programmes, the institute has entered into an MoU with SPIC Microsoft (under the Department of Information Technology, Chandigarh Administration) and DOEACC (formerly Regional Computer Centre, Chandigarh) for organising and conducting Information Technology related training programmes for the faculty of engineering colleges and polytechnics of northern region.

- Institute has submitted a proposal for “Credential Oriented Modular Training Programmes for Technical Teachers” to the Ministry of human Resource Development for their approval.
- At the behest of MHRD the institute has undertaken the production of series of laboratory based video films in the discipline of Civil Engineering.
- The institute has prepared a proposal for “Promoting and Utilization of Space Technology & Remote Sensing Technology in Academic Institutions” through incorporating the technology into the curricula, training of faculty of technical institute and creating awareness amongst the society at large.

The achievements of the institute for the year 2003 – 04 in terms of statistical figures would be reported at the next meeting, after the Annual Report is finalized. Interim indications are that despite certain inhibiting situations, about 74 per cent of the training targets have been accomplished. **This in itself is a record in terms of number of persons trained in any year, so far.** In addition substantial achievements under the other four areas viz Curriculum Development, Instructional Material Development, Research and Development and Extension Services and Consultancy have been made.

The institute also undertook to support in a big way, **the prestigious project of MHRD, Govt. of India, on Technical and Vocational Education by way of rendering assistance in preparation of guidelines document titled “National Vocational Education Qualification and Certification Framework”** and subsequently in preparation of curriculum documents for twenty five courses. Currently the institute is actively involved in organizing training programmes for resource persons and preparation of trainers’ and trainees’ manuals and assessment and certification guidelines.

The Operational Plan 2004 – 05 (enclosed alongwith agenda of 1st Meeting of NITTTR Chandigarh Society) has since been disseminated to the states and efforts are being made to recuperate on the performance of the first two months (which has relatively fallen short of targets due to Lok Sabha elections and consequently states expressing their inability to sponsor faculty/staff to the institute’s training programmes). The institute is optimistic of picking up pace of achievements with the efforts of its faculty and staff.

In order to retain an academic environment of a high order, at the institute and enable the institute to render value added services to its clientele; the institute looks to the Society/Board for its support to all the initiatives – be they be academic in nature or facilitating implementing AICTE notifications or related to enabling infrastructure, as contained in the agenda. The institute on its part assures the Board of its continued best efforts towards excellence.

ITEM NO.B.1.1

TO CONFIRM THE MINUTES OF THE 96th MEETING OF THE BOARD OF GOVERNORS OF TTTI CHANDIGARH HELD ON 15.10.2003 AND TO REPORT ACTION TAKEN THEREON.

- a) The minutes of the 96th meeting of the Board of Governors of TTTI, Chandigarh held on 15.10.2003 at Chandigarh were circulated amongst all of its members vide institute letter No.TTTI/Board/27294-330 dated 04.11.2003, for their information and comments, if any. A copy of the minutes is enclosed as **Annexure I** at page no. 21-32 for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.
- b) Items No.B.96.1, B.96.12, B.96.13, B.96.15 and B.96.16 have been noted.
- c) The latest position in respect of other items is indicated as under :

Against

ITEM NO.B.71.18

TO REPORT REGARDING THE LATEST POSITION IN RESPECT OF CONSTRUCTION OF THREE STOREYED OFFICE BLOCK AND THE HOSTEL BLOCK AT TTTI CHANDIGARH

Shri CL Handoo, Consultant has advised that there is no time limit for the arbitrator to announce the award prescribed under the Arbitration and Conciliation Act 1996. However, there are provisions where two parties can agree, and terminate Arbitrator's mandate and subsequently substitute an alternate arbitrator. Thus the status-quo is maintained and award awaited.

Against

ITEM NO.B.93.26

TO REPORT ABOUT THE CIVIL SUIT FILED BY PUDA AGAINST INSTITUTE AND TO CONSIDER AND APPROVE PAYMENT OF ENHANCED FEES OF RS.40,000/- TO THE INSTITUTE COUNSEL FOR PLEADING THE CASE

The case is at evidence stage. Next date of hearing is 28.07.2004.

Against

ITEM NO.B.95.8

TO REPORT ABOUT THE DISCONTINUATION OF ME PROGRAMMES BEING RUN BY TTTI CHANDIGARH

An exercise to undertake a survey to ascertain the actual needs of polytechnic faculty for qualification enhancement is proposed to be taken up in due course. Thereafter the issue of reconsideration of ME programmes offered by the institute would be placed before MHRD, as per decision of the Board of Governors. In the meanwhile the institute prepared and submitted to MHRD, a proposal to offer "Credential-Oriented Modular Training Programmes for Technical Teachers" in November, 2003. The response of MHRD is awaited. A copy of the proposal is attached as **Annexure II at page no. 33-38** for information of the members.

Against

ITEM NO.B.96.14

TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2002-2003 INCLUDING REPLIES TO THE AUDIT REPORT.

After including the Memorandum of Understanding executed between the institute and the MHRD, targets fixed and actual achievements as well as the certified copies of Annual Accounts, Audit Certificate and the Utilization Certificate, the Annual Report of the institute for 2002-2003 has been sent to MHRD, New Delhi vide institute letter No.NITTTTR/Board/AR-2002-2003/34997 dated 12.12.2003.

Against

SUPPLEMENTARY

ITEM NO.B.96.17

TO CONSIDER ENHANCEMENT OF HONORARIUM AND HOSPITALITY NORMS FOR OUTSIDE EXPERTS AND WORKSHOP PARTICIPANTS ETC.

The item has been included in the agenda as a fresh item for consideration. Recommendations of the specially constituted committee for the purpose are also incorporated in the agenda item.

ITEMS FOR REPORT

THE FOLLOWING ITEMS ARE REPORTED FOR INFORMATION :

ITEM NO.B.1.2

The Chairman, Board of Governors has approved in-situ promotions to the following institute faculty under the Career Advancement Scheme of AICTE :

Sr. No.	Name	<u>Promotions</u>		Date of effect	Remarks
		From	To		
1.	Dr. Hemant Sood	Lecturer (Selection Grade) (Rs.12000-420-18300)	Asstt.Professor (Rs.12000-420-18300)	01.10.2003	UO No.TTI/61 dt 03.10.2003
2.	Dr. Sanjay Attri	Lecturer (Selection Grade) (Rs.12000-420-18300)	Asstt.Professor (Rs.12000-420-18300)	01.10.2003	UO No.TTI/61 dt. 03.10.2003
3.	Dr. SBL Sachan	Asstt.Professor (Rs.12000-420-18300)	Professor (Rs.16400-450-20900- 500-22400)	22.03.2004	O/O No.87 dt 02.04.2004
4.	Dr. SS Banwait	Asstt.Professor (Rs.12000-420-18300)	Professor (Rs.16400-450-20900- 500-22400)	22.03.2004	O/O No.87 dt 02.04.2004
5.	Dr. AB Gupta	Asstt.Professor (Rs.12000-420-18300)	Professor (Rs.16400-450-20900- 500-22400)	22.03.2004	O/O No.87 dt 02.04.2004
6.	Mrs. Rama Chhabra	Lecturer (Sr.Scale) (Rs.10000-325-15200)	Lecturer (Selection Grade) (Rs.12000-420-18300)	22.03.2004	O/O No.87 dt.02.04.2004
7.	Shri Sunil Jassal	Lecturer (Rs.8000-275-13500)	Lecturer (Sr. Scale) (Rs.10000-325-15200)	22.03.2004	O/O No.87 dt.02.04.2004

ITEM NO.B.1.3

The Chairman, Board of Governors, vide UO No.65 dated 21.10.2003 has accepted the resignation of Dr. (Mrs.) Renu Vig., Asstt. Professor, Computer Science Department from 23.10.2003 (AN) to enable her to join as Reader in Panjab University, Chandigarh.

ITEM NO.B.1.4

The following employees of the Institute superannuated during the period 01.10.2003 to 31.05.04.

Sr.No.	Name & Designation	Date of Superannuation/ Compulsory/Voluntary Retirement	Remarks
1.	Shri Tarsem Lal, Lab.Attendant	31.10.2003 (Superannuation)	O/o No.248 dated 31.10.2003
2.	Shri Joginder Singh, Lab.Attendant	31.10.2003 (Superannuation)	O/o No.249 dated 31.10.2003
3.	Shri Krishan Lal, Head Sweeper	21.11.2003 (compulsory retirement)	O/o No.280 dated 21.11.2003
4.	Dr.PN Menon,Professor	30.11.2003 (Superannuation)	O/o No.295 dated 28.11.2003
5.	Shri Ajit Singh, Restorer	31.12.2003 (Superannuation)	O/o No.316 dated 31.12.2003
6.	Shri SK Likhi, Asstt. Professor	01.03.2004 (voluntary retirement)	UO No. 72 dated 15.10.2003
7.	Shri Gurbax Singh, Supdt.	30.04.2004 (Superannuation)	O/o No.114 dated 30.04.2004
8.	Prof. BS Rathore,Professor	31.05.2004 (Superannuation)	O/o No.149 dated 31.05.2004

ITEM NO.B.1.5

Shri Chiranji Lal, Peon expired on 05.02.2004.

ITEM NO.B.1.6

The following Institute employees were sponsored for conferences abroad. The institute met 50% of the expenditure involved.

<u>Sr. No</u>	<u>Name & Designation</u>	<u>Sponsored for</u>	<u>Organization where sponsored with estimated gross expenditure</u>	<u>Date</u>	<u>Remarks</u>
1.	Shri S Chatterjee Professor	Presentation of paper in International Conference on Power Electronics and Drive Systems (PEDS-2003)	IEEE, Singapore Rs.88000/- (approx.)	17-20 November, 2003	UO No.9 dt.11.02.04
2.	Dr. Hemant Sood, Asstt.Professor	Presentation of paper in International Conference on AGSE-Babson Conference	Swinburne University of Technology Victoria, Australia at Australia Rs.90690/- (approx.)	24-25 February, 2004	UO No.8 dt.11.02.04

ITEM NO.B.1.7

The Chairman, Board of Governors vide UO No.2 dated 12.01.2004 extended the term of adhoc appointment of Shri Anand Pandey, Lecturer on consolidated salary of Rs.8000/- per month (fixed) in Electrical Engineering Department for three months from 16.01.2004 to 15.04.2004. He has since been relieved from the institute after completion of his tenure on 15.04.2004 (AN).

ITEM NO.B.1.8

The Chairman, Board of Governors and the Director of the Institute have approved the following promotions during the period 01.10.2003 to 31.05.2004.

Sr. No.	Name of Employees S/Shri	Post on which Appointed/ Promoted	Pay Scale	Date of effect	Remarks
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Promotions approved by the Chairman

1.	VK Bhandari Stenographer Gr.I	Senior PA	Rs.6500-200-10500	1.10.03	UO No.TTI/60 dt.29.09.2003
2.	C Venugopalan Stenographer Gr.II	Stenographer Grade I	Rs.5500-175-9000	6.10.03	UO No.TTI/60 dt.29.09.2003

Promotions approved by the Director

3.	Ramesh Kumar Stenographer	Stenographer Grade II	Rs.5000-150-8000	15.10.03	O/O No.248 dt.07.10.2003
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ITEM NO.B.1.9

The Chairman, Board of Governors has approved the following appointments on the basis of recommendations of various Selection Committees whose meetings were conducted at the institute from 9-17 January, 2004 :

Sr. No.	S/Shri	Designation	Pay Scale	Date of Joining
1.	Dr. KM Rastogi	Professor CDC	Rs.16400-450-20900- 500-22400	01.03.2004
2.	Dr. (Ms.) PK Tulsi	Professor Educational Management	Rs.16400-450-20900- 500-22400	02.03.2004

Sr. No.	S/Shri	Designation	Pay Scale	Date of Joining
3.	Dr. SS Pattnaik	Professor ETV Deptt.	Rs.16400-450-20900- 500-22400	26.04.2004
4.	Mrs.Poonam Syal	Asstt. Prof. Rural Dev. Deptt.	Rs.12000-420-18300	24.02.2004 (AN)
5.	Mrs.Lini Mathew	Asstt. Prof. Electrical Engg. Deptt.	Rs.12000-420-18300	24.02.2004 (AN)
6.	Dr. Sanjay Attri	Asstt. Prof. Electronics & Commn.Engg. Deptt.	Rs.12000-420-18300	12.03.2004

The following appointments have also been approved but the selected candidates have not yet joined :

Sr. No.	S/Shri	Designation	Pay Scale
1.	Dr. AN Pathak	Professor, Applied Science	Rs.16400-450-20900-500-22400
2.	Sh. Pravin M.Singru	Asstt. Professor, Mechanical	Rs.12000-420-18300
3.	Sh. Harsimrat Singh	Lecturer, Media Centre	Rs. 8000-275-13500

ITEM NO.B.1.10

As approved by the Government of India, Ministry of Human Resource Development, Department of Secondary and Higher Education vide their letter No.7-A(2004)/TS IV dated 18.05.2004, the Director of the institute vide circular No.85 dated 28.05.2004 has appointed Dr. SC Laroiya, Professor & Head, Mechanical Engineering Department as part-time Chief Vigilance Officer of this institute w.e.f 24.05.2004 (FN) for a period three years, after the expiry of tenure of Prof. R Subramanian, Chief Vigilance Officer.

ITEMS FOR RATIFICATION

THE FOLLOWING CASES WHICH HAVE ALREADY BEEN APPROVED BY THE CHAIRMAN, BOARD OF GOVERNORS, KEEPING IN VIEW THE INSTITUTE'S INTEREST, ARE SUBMITTED TO BOARD FOR RATIFICATION.

ITEM NO.B.1.11

The Chairman, Board of Governors, vide UO No. 63 dated 21.10.2003, (copy enclosed as Annexure III at page no. 39) has approved extension of deputation term of Shri AK Rampal, Assistant Accounts Officer of Accountant General (A&E Haryana, Chandigarh as Accounts Officer for another one year from 29.12.2003 to 28.12.2004 on existing terms and conditions.

ITEM NO.B.1.12

The Chairman, Board of Governors vide UO No. 14 dated 16.3.2004 & UO 15 dated 16.3.2004 has approved completion of probation period of Shri Amit Deogar, Lecturer Computer Science Department w.e.f 13.2.2003 (AN) and Mrs. Maitreyee Dutta, System Programmer w.e.f. 3.6.2003 (AN).

ITEM NO.B.1.13

The institute has signed Memorandum of Understandings with SPIC Microsoft, Chandigarh on 11.12.2003 and DOEACC, Chandigarh on 15.12.2003 for conduct of training programme on behalf of the Institute. Copies of Memorandum of Understandings are enclosed as Annexures IV & V at page no. 40-44 & 45-56.

ITEM NO.B.1.14 TO REPORT REGARDING CHANGE OF NAME OF THE INSTITUTE, REGISTRATION OF NEW SOCIETY AND REVISION OF MEMORANDUM OF ASSOCIATION & RULES AND REGULATIONS OF THE SOCIETY.

The Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, New Delhi vide their letter No.F.7-27/2002-TS.IV dated 20.10.2003 (copy attached as **Annexure VI at page no. 57**) have changed the name of TTTI, Chandigarh as **National Institute of Technical Teachers' Training & Research (NITTTR), Chandigarh.** Consequently the name of TTTI Chandigarh Society has also been changed as NITTTR Chandigarh Society.

As per directions of the Ministry, a special meeting (52nd)of the TTTI Chandigarh Society was convened on November 12, 2003 for adopting the new name of the Institute and the revised Memorandum of Association and Rules & Regulations of NITTTR Chandigarh Society. After adoption of new name and revised Memorandum of Association and Rules & Regulations of the Society, **the new Society in the name of NITTTR Chandigarh Society, has been registered with the Registrar of Societies, Chandigarh vide Certificate of Registration No.3609 dated 18th November, 2003.** A copy of the Memorandum of Association & Rules & Regulations of NITTTR Chandigarh Society is attached as Annexure VII at page no. 58-78.

THIS IS FOR INFORMATION OF THE BOARD OF GOVERNORS.

ITEM NO.B.1.15 TO REPORT REGARDING CONSTITUTION OF NITTTR CHANDIGARH SOCIETY AND BOARD OF GOVERNORS BY THE GOVERNMENT OF INDIA, MINISTRY OF HUMAN RESOURCE DEVELOPMENT.

The Government of India, Ministry of Human Resource Development (Department of Secondary and Higher Education), New Delhi vide their letter No.F.9-17/2003- TS-IV dated February 24, 2004 has notified constitution of the NITTTR Chandigarh Society/Board of Governors. Accordingly the following are the present incumbents.

NITTTR Chandigarh Society

Sr.No.	Designation	Name/Category
1.	Chairman	Shri Yashpal Mahajan
2.	Representative of IFD (MHRD)	FA(HRD) or his nominee
3.	Representative of Technical Education Bureau	JS (T) or his nominee
4.	Five DTEs(3 from Regional States and 2 from outside the region)	<p><u>Regional States</u></p> <p>a) (i) Dr. MD Kapoor, Ex Director, Thapar Institute, Patiala</p> <p>(ii) Mrs. Usha Birjee Director, Tech. Edu. UP Govt. Poly. Campus, Vikas Nagar, Kanpur</p> <p>(iii) Shri GH Khan Director Tech.Edu., Directorate of Tech. Edu., Govt. of Jammu & Kashmir.</p> <p><u>Outside States</u></p> <p>b) DTEs of Gujarat and Bihar.</p> <p>(i) Dr. Rajiv kumar Gupta, IAS, Commissioner of Higher & Tech. Edu., Directorate of Tech. Edu. Gujarat State, Gandhinagar</p> <p>(ii) Dr. RS Singh, Secretary State Board of Tech. Edu. Deptt. of Science & Technology, Patna (Bihar)</p>

5.	One Representative of AICTE (Adviser level)	Prof. Pramod S Mehta Director Dr. BR Ambedkar NIT,(Deemed University) GT Road, Bye Pass Jalandhar
6.	Representative of the University in the region	Dr. SK Salwan Vice Chancellor Punjab Technical University, Ladowali Road Jalandhar
7.	Member Secretary	Dr. OP Bajpai Director NITTTR, Sector-26 Chandigarh

Board of Governors (BOG)

Sr.No.	Designation	Name/Category
1.	Chairman	Shri Yashpal Mahajan
2.	Representative of IFD (MHRD)	FA (HRD) or his nominee
3.	Representative of Technical Education Bureau	JS(T) or his nominee
4.	Five DTEs(3 from Regional States and 2 from outside the region)	<p><u>Regional States</u></p> <p>a) (i) Dr. MD Kapoor, Ex Director, Thapar Institute, Patiala</p> <p>(ii) Mrs. Usha Birjee Director, Tech. Edu. UP Govt. Poly. Campus, Vikas Nagar, Kanpur</p> <p>(iii) Shri GH Khan Director Tech.Edu., Directorate of Tech. Edu., Govt. of Jammu & Kashmir.</p> <p><u>Outside States</u></p> <p>b) DTEs of Gujarat and Bihar.</p> <p>(i) Dr. Rajiv kumar Gupta, IAS, Commissioner of Higher & Tech. Edu., Directorate of Tech. Edu. Gujarat State, Gandhinagar</p> <p>(ii) Dr. RS Singh, Secretary State Board of Tech. Edu. Deptt. of Science & Technology, Patna (Bihar)</p>

5.	Two Industrialists/Technical Professionals	(i) Shri Vickram Jaidka, Manimajra, Chandigarh (ii) Prof. KC Sharma Shimla University, Shimla
6.	One Representative of AICTE (Adviser level)	Prof. Pramod S Mehta Director Dr. BR Ambedkar NIT,(Deemed University) GT Road, Bye Pass Jalandhar
7.	Representative of the University in the region	Dr. SK Salwan Vice Chancellor Punjab Technical University Ladowali Road Jalandhar
8.	One Faculty Member (to be nominated by the Director of the Institute)	Prof. VP Puri Prof. & Head IMCO, NITTTR Chandigarh
9.	Member Secretary	Dr. OP Bajpai Director NITTTR, Sector-26 Chandigarh

All the members except Dr. MD Kapoor have accepted their nomination.

THE ABOVE IS FOR INFORMATION OF THE BOARD OF GOVERNORS.

ITEMS FOR CONSIDERATION

ITEM NO.B.1.16 TO CONSIDER NOMINATION OF ONE BOARD MEMBER FOR THE MEMBERSHIP OF THE FINANCE COMMITTEE OF THE NITTTR CHANDIGARH SOCIETY.

As per Rule 17 of Rules and Regulations of NITTTR Chandigarh Society, the Finance Committee shall consist of the Chairman, two representatives of the Ministry of Human Resource Development on the Board, a member of the Board of Governors to be nominated by the Board and the Director of the Institute. The Board may, therefore, consider to nominate one of its members to be the member of the Finance Committee of the Institute. The list of Board members is placed as **Annexure VIII at page no. 79-81.**

THIS IS FOR INFORMATION OF THE BOARD OF GOVERNORS.

ITEM NO.B.1.17 TO CONSIDER FRAMING OF FIRST RULES OF THE NITTTR CHANDIGARH SOCIETY.

Rule 21 of the NITTTR Chandigarh Society interalia provides as under :

- (i) The first Rules of the Institute shall be framed by the Society with the prior approval of Government of India.(Rule 21(d) of Rules & Regulations)
- (ii) The Board may, from time to time, make new or additional Rules or amend or repeal any of the Rules provided that every new Rule or addition to the Rules or any amendment or repeal of a Rule shall require the prior approval of Government of India. Government of India may give its assent or withhold assent or remit it to the Board for consideration. (Rule 21(e) of Rules & Regulations).
- (iii) New Rules or a Rule amending or repealing an existing Rule shall have no validity unless it has been approved by the Society and subsequently assented to by Government of India. (Rule 21(f) of Rules & Regulations)

Similarly Rule 25(c) ibid provides as under:

“Until the first Rules and the Bye-laws are made under this MoA, the Rules and Bye-laws of the Technical Teachers’ Training Institute, Chandigarh as in force immediately before the commencement of this MoA shall continue to apply to the Institute, in so far as they are not inconsistent with the provisions of this MoA(Rule 25(c) of Rules & Regulations).”

The institute has been and is following the Government of India rules as applicable to the civilian employees of the Central Government regarding service and personnel matters, administrative matters, purchase procedures and other miscellaneous matters.

Accordingly the institute employees are governed by the Government of India rules, regulations and orders etc together with amendments thereof as issued by the Government of India from time to time until and unless specifically resolved otherwise as resolved by the Board of Governors in its special joint meeting (Item No.B Spl.1) held on 02.01.1998

The institute continues to follow the Government of India rules, regulations, orders and directions etc issued from time to time in respect of all the service and personnel matters, purchase procedures, administrative matters and Misc. matters until and unless specifically resolved by the Board otherwise & approved by the competent authority.

THE BOARD OF GOVERNORS MAY CONSIDER AND APPROVE THE ABOVE.

ITEM NO.B.1.18 TO CONSIDER INTER-SE-SENIORITY OF THE FACULTY PROMOTED IN-SITU THROUGH CAREER ADVANCEMENT SCHEME OF AICTE VIS-À-VIS THOSE RECRUITED DIRECTLY THROUGH OPEN SELECTION.

The institute has adopted Career Advancement Scheme of AICTE for teachers' of the institute with the approval of the Board of Governors accorded in its 90th meeting (Item No. B.90.12) held on 25.09.2001. A copy of the Career Advancement Scheme is enclosed as **Annexure IX** at **page no.82-122.**

Accordingly, some of the faculty members have been granted in-situ promotion under the scheme. Now, these faculty members are requesting for inter-se-seniority with those faculty members recruited directly through open selection in respective cadres.

The AICTE vide their letter No. FD/PSSC/Clarif/2002/1 dated 3.01.2003 has decided that the matter of inter-se-seniority be put up to the Board of Governors of the institute.

THE BOARD OF GOVERNORS MAY CONSIDER AND DECIDE THE MATTER OF INTER-SE-SENIORITY OF FACULTY MEMBERS AS STATED ABOVE.

ITEM NO.B.1.19

TO CONSIDER GRANT OF TWO ADVANCE INCREMENTS TO PROFESSORS & ASSISTANT PROFESSORS OF THE INSTITUTE ON OBTAINING Ph.D. DEGREE AS PER AICTE'S GUIDELINES AS INCENTIVES FOR HIGHER QUALIFICATION.

The item has been included in the agenda of first meeting of Finance Committee against item no.F.1.6.

The recommendations of the Finance Committee will be circulated at the time of meeting against item no. B.1.22

THIS IS FOR INFORMATION & CONSIDERATION OF THE BOARD OF GOVERNORS.

ITEM NO.B.1.21 TO CONSIDER DELEGATION OF POWERS TO THE DIRECTOR FOR APPOINTMENT OF AMAs AND RECOGNITION OF PRIVATE HOSPITALS/NURSING HOMES/DIAGNOSTIC CENTRES FOR OUTDOOR/INDOOR MEDICAL TREATMENT.

The item has been included in the agenda of first meeting of Finance Committee against

item no. F.1.8.

The recommendations of the Finance Committee will be circulated at the time of meeting

against item no. B.1.22

THIS IS FOR INFORMATION & CONSIDERATION OF THE BOARD OF GOVERNORS.

**ITEM NO.B.1.20 TO CONSIDER ENHANCEMENT OF HONORARIUM AND
HOSPITALITY NORMS FOR OUTSIDE EXPERTS AND
WORKSHOP PARTICIPANTS ETC.**

The item has been included in the agenda of first meeting of Finance Committee against item no.F.1.7.

The recommendations of the Finance Committee will be circulated at the time of meeting against item no. B.1.22

THIS IS FOR INFORMATION & CONSIDERATION OF THE BOARD OF GOVERNORS

ITEM NO. B. 1. 22

**TO APPROVE THE MINUTES OF THE FIRST MEETING OF THE
FINANCE COMMITTEE HELD ON 18.06.2004.**

The first meeting of the Finance Committee is scheduled to be held on 18.06.2004 at 11.00 a.m. The agenda papers for this meeting are attached herewith as **Annexure X.**

The minutes of the meeting will be circulated at the time of the meeting of the Board of Governors for consideration and approval of the Board.