

Augmentation

Agenda items for 30th meeting of the Board of Governors to be held on
02.06.2014 at 3.00 p.m. at New Delhi.

CONTENTS

Item No.	Particulars	Page(s)
Item No.B.30.1	To confirm the minutes of the 28 th & 29 th (special) meeting of the Board of Governors held on 01.10.2013 and 02.01.2014 at NITTTR Chandigarh and INSA, New Delhi respectively	1
Item No.B.30.2	To note the action taken on the decision made in the 28 th and 29 th (special) meeting of the Board of Governors held on 01.10.2013 and 02.01.2014 respectively	1 - 11
Item No.B.30.3	Items for reporting	
	B.30.3.1 To report regarding revision of rate of licence fee for Central Government residential accommodation with effect from 01.07.2013	11
	B.30.3.2 To report regarding confirmation of institute faculty members	12
	B.30.3.3 To report regarding release of difference of commutation of Rs.52,359.00 to Sh. K.L. Singla, Senior Administration Officer (retired)	12
	B.30.3.4 To report regarding academic leave availed by the faculty during the year 2013	12
	B.30.3.5 To report remittance of leave salary and pension contribution in respect of Dr. M.P. Poonia, Director, for the period from 20.07.2013 to 31.03.2013 and 01.04.2013 to 31.03.2014.	12
	B.30.3.6 To report regarding appointment of consultant under TEQIP-II project	13
	B.30.3.7 To report regarding payment of difference of gratuity of Mr. KL Singla, Senior Administrative Office (retired)	13

Contd.. (ii)

(ii)

	B.30.3.8	To report regarding the allotment of vacant Type-I, Iii(a) and Iv(a) houses to various Government organisations / autonomous bodies	13 - 15
	B.30.3.9	To report regarding the participation of Dr. MP Poonia, Director in two weeks leadership development programme at IIM Lucknow, Noida and Indiana University, Bloomington, USA and also visit to participate in the UN ESCAP programme and experts meeting at Bangkok, Thailand	15
Item No.B.30.4	Item for ratification		
	B.30.4.1	To ratify engaging the services of retired officers from Accountant General Office Haryana as Accounts Officer and Accountant	16
Item No.B.30.5	Items for consideration		
	B.30.5.1	To consider and approve the minutes of the 27 th meeting of Finance Committee held on 02.06.2014	16
	B.30.5.2	To consider and approve the minutes of the 16 th meeting of Academic Council held on 24.03.2014	17
	B.30.5.3	To consider and approve the operational plan of the institute for the year 2014-15	17
	B.30.5.4	To consider the request of Dr. Hemant Sood for pay fixation consequent upon his promotion as Professor under Career Advancement Scheme	18
	B.30.5.5	To consider clearance of dues of late Dr. DD Sharma, Professor EDIC Department.	18 - 21
	B.30.5.6	To consider payment of honorarium to Deans	21
	B.30.5.7	Re-designation of Section Officers who are in the grade pay of Rs. 4200/- and Rs. 4600/- at this institute	22 - 23

Contd.. (iii)

(iii)

	B.30.5.8	To consider the case of faculty members who have not completed Ph.D. within 7 years from the date promotion as Assistant Professor under old AICTE guidelines	23 - 24
	B.30.5.9	To inform about the status of Ph.D in respect of Mrs Poonam Syal and Dr. Mrs Lini Mathew, Associate Professor	25 - 27
	B.30.5.10	Placement of status report on various issues relating to the institute	27 - 28

ANNEXURE

I & II	Enclosure to Item No. B. 30.1	1 - 13
III	Enclosure to Item No. B. 30.2 Against Item No.B.27.4.8	14
IV	Enclosure to Item No. B. 30.2 Against Item No.B.28.4.6	15 - 16
V	Enclosure to Item No. B. 30.3.4	17
VI	Enclosure to Item No. B. 30.4.1	18 - 20
VII	Enclosure to Item No. B. 30.5.1	Separate booklet
VIII	Enclosure to Item No. B. 30.5.2	Separate booklet
IX	Enclosure to Item No. B. 30.5.5	21
X	Enclosure to Item No. B. 30.5.5	22
XI	Enclosure to Item No. B. 30.5.5	23 - 24
XII	Enclosure to Item No. B. 30.5.5	25 - 26
XIII	Enclosure to Item No. B. 30.5.5	27
XIV	Enclosure to Item No. B. 30.5.6	28
XV	Enclosure to Item No. B. 30.5.8	29 - 32
XVI	Enclosure to Item No. B. 30.5.8	33 - 34
XVII	Enclosure to Item No. B. 30.5.8	35
XVIII	Enclosure to Item No. B. 30.5.8	36 - 37
XIX	Enclosure to Item No. B. 30.5.10	38 - 43
XX	Enclosure to Item No. B. 30.5.10	44 - 62

**LIST OF MEMBERS OF THE BOARD OF GOVERNORS
OF NITTTR, CHANDIGARH**

Sr. No.	Name and Designation with full address of the present incumbent	Status
1.	Dr.K.K. Talwar Chairman, Board of Governors, NITTTR, Chandigarh and Chairman, IISER, Mohali	Chairman
2.	Shri Yogendra Tripathi, IAS Joint Secretary & Financial Adviser (IFD), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115 Shri Navin Soi, Director (Finance) Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
3.	Shri Praveen Prakash, IAS Joint Secretary (TEL), Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115 Shri Subodh Kumar Ghildiyal Deputy Secretary (TEL) Department of Higher Education, Ministry of Human Resource Development, Government of India, Shastri Bhawan, NEW DELHI – 110 115	Member
4.	Dr. N. Sathyamurthy Director, Indian Institute of Science Education and Research, Sector 81, Post Office Manauli, SAS Nagar, MOHALI – 140 306	Member
5.	Shri B Purushartha, IAS Director, Technical Education and Industrial Training, Punjab, Takniki Shiksha Bhawan, Plot No.1, Sector 36-A, CHANDIGARH – 160 036	Member
6.	Shri S.P. Oswal, Chairman, Vardhman Group of Companies, LUDHIANA (PUNJAB)	Member

7.	Dr. K.P. Isaac Member Secretary All India Council for Technical Education, 7 th Floor, Chander Lok Building, Janpath, NEW DELHI – 110 001	Member
8.	Shri Ajay Jain, IAS, Commissioner, Department Technical Education, 5 th & 6 th Floor, BRKR Bhawan, Tankbund Road, Saifabad, HYDRABAD – 500 063 (Andhra Pradesh)	Member
9.	Shri Vijayendra Kumar, IAS Director General, Technical Education, Haryana, Bay No.7-12, Sector 4, PANCHKULA (Haryana)	Member
10.	Prof Manoj K Arora Director PEC University of technology Sector 12, CHANDIGARH – 160 012	Member
11.	Dr. Atul Bora Director, Technical Education, Kahilipara, GUWAHATI – 781 019 (ASSAM)	Member
12.	Shri Rajendra Kumar, IAS Principal Secretary Govt. of NCT of Delhi Department of Training & Technical Education, Muni Maya Ram Marg, Near TV Tower, Pitam Pura, DELHI – 110 088	Member
13.	Dr. B.S. Pabla Professor and Head Mechanical Engineering Department National Institute of Technical Teachers Training and Research, Sector 26, CHANDIGARH – 160 019	Member
14.	Dr. M.P. Poonia Director, National Institute of Technical Teachers Training & Research, Sector 26, CHANDIGARH – 160 019	Member - Secretary

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

**AGENDA FOR THE 30TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 02.06.2014 AT 3.00 PM ONWARD**

**ITEM NO. B.30.1 TO CONFIRM THE MINUTES OF THE 28TH & 29TH (SPECIAL) MEETING OF
THE BOARD OF GOVERNORS HELD ON 01.10.2013 AND 02.01.2014 AT
NITTTR CHANDIGARH AND INSA, NEW DELHI RESPECTIVELY**

The minutes of the 28th and 29th (special) meeting of the Board of Governors of the Institute held on 01.10.2013 and 02.01.2014 at NITTTR Chandigarh and Indian National Science Academy (INSA), Bahadur Shah Zafar Marg, New Delhi were circulated amongst all its members vide Institute letter No. NITTTR/Board/28th – Minutes/ 26152 - 26167 dated 10.10.2013 and No.NITTTR/Board/29th (Special) BOG-Minutes/33403-419 dated 6.1.2014 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure – I & II** (page Nos. 1 to 13). Since no comments have been received from any member, the same may be confirmed as recorded.

**ITEM NO.B.30.2 TO NOTE THE ACTION TAKEN ON THE DECISION MADE IN THE 28TH
AND 29TH (SPECIAL) MEETING OF THE BOARD OF GOVERNORS HELD
ON 01.10.2013 AND 02.01.2014 RESPECTIVELY**

S No.	Item	Action Taken
B.28.1	TO CONFIRM THE MINUTES OF THE 27 TH MEETING OF THE BOARD OF GOVERNORS HELD ON 26.04.2013 The minutes were confirmed as recorded	Noted
B.21.3.8	TO APPROVE THE QUALIFICATION AND EXPERIENCE FOR FACULTY POSTS Board of Governors asked the institute to send the comparative chart of qualifications for different faculty posts in NITTTRs at the earliest. The Committee also advised the Member Secretary to take up the matter with MHRD for an early approval of qualifications and experience for	Letter was written to all NITTTRs to gather the information regarding qualifications and experience for different faculty posts. Information from NITTTR Chennai has been received lately on 26.11.2013. The comparative chart as desired by the Ministry has been prepared and sent to Ministry vide letter No. NITTTR / Admn / RA / 1324

	various faculty posts.	dated 09.04.2014 for approval.
B.22.1	<p>TO CONSIDER PROTECTION OF PAY OF MRS KANIKA SHARMA AND CLAIM OF SENIORITY W.E.F 17.09.2004</p> <p>The recommendations of the Committee were submitted at the time of meeting. The Committee advised the institute to prepare a detailed case of Ms Kanika Sharma and send the same to the members for their comments. The Committee further advised that the issue be expedited and should be put in the next Governing Body meeting. If required a special meeting of the Governing Body be called for discussion.</p>	<p>Detailed case history has been prepared & sent to all Board members for their comments vide Institute letter No. NITTTR / Admn / RA / 30484 - 30497 dated 03.12.2013. The comments of two Board Members have been received till date. A reminder in this regard has already been sent vide letter No. 39377- 39388 dated 04.02.2014. Ministry vide its letter No.7-3/2012-TS IV dated 27.01.2014 has conveyed that committee constituted for the case may also look into letter dated 05.01.2012 of Mrs. Parul Rajput and the recommendation of the committee be submitted to the Board of Governors. Accordingly the committee again met on 26.03.2014, looked into the letter and made recommendations which will be placed at the time of meeting.</p>
B.22.5	<p>TO REPORT REGARDING ISSUANCE OF CHARGESHEET TO SHRI KL SINGLA, SENIOR ADMINISTRATIVE OFFICER</p> <p>The comments on the issue regarding appeal of Shri KL Singla, Senior Administrative Officer were presented by Dr N Sathyamurthy at the time of meeting. Dr Sathyamurthy conveyed that the decision of the Board of Governors regarding imposing a penalty of censure on Shri KL Singla was conveyed by Dr KM Rastogi, Ex Director Incharge NITTTR Chandigarh in his capacity as a Member Secretary of the Board of Governors(not as an individual)</p>	<p>The decision taken by the Board of Governors has been conveyed to Mr. KL Singla vide Institute letter No. NITTTR / Admn / E-1/ 27513 dated 01.11.2013.</p>

	vide letter dated December 29, 2011. After going through the comments the Board members expressed that the case may be considered as closed and the same may be conveyed to Shri KL Singla, Ex Senior Administrative Officer.	
B.23.3.5	<p>TO CONSIDER THE INTER-SENIORITY OF CAS PROMOTED FACULTY AND OPENLY SELECTED FACULTY</p> <p>The report of the Committee was submitted at the time of meeting. As per the report, the Committee has recommended two separate seniority lists, one for the faculty recruited directly and other for the faculty promoted under Career Advancement Scheme be prepared in the institute. This will be applicable to all the cases in the past. However for future cases institute may prepare a proposal based on NIT/UGC guidelines and prepare a common seniority list.</p> <p>The Board of Governors approved the recommendations of the above committee and advised the institute to do the needful as per the recommendations of the committee. However it advised the institute that for merging the seniority lists of the past cases, as suggested by the Ministry, institute may take legal opinion and then the issue be brought before the newly constituted NITTTR Council</p>	A letter No. NITTTR / Admn /E-1 /31267 dated 11.12.2013 has been written to institute counsel for seeking the legal opinion. The reply is still awaited.
B.23.3.10	<p>PROMOTION OF DR HEMANT SOOD FOR THE POST OF PROFESSOR UNDER CAREER ADVANCEMENT SCHEME.</p> <p>Member Secretary appraised the</p>	Promotion order has been issued vide Office Order No. 167 dated 31.10.2013.

	<p>house that MHRD, Govt. of India vide its letter FTS. No. 51087/13 No. 7-6/2011-T.S. IV dated September 2, 2013 has forwarded a letter from AICTE No. F.No. 34-7/RIFD/Misc./2013-14 dated 12.7.2013 regarding promotion under CAS from Associate Professor to Professor of Dr. Hemant Sood. After discussing the observations of AICTE on the issue and the earlier report of the committee set up by the BOGs for the purpose, the committee approved the promotion of Dr. Hemant Sood from Associate Professor to Professor under Career Advancement Scheme.</p>	
B.26.4.4	<p>TO CONSIDER CHANGE OF RECRUITMENT RULES FOR THE POST OF LDC UNDER 10% QUOTA</p> <p>The Committee advised the institute to take up the matter with MHRD regarding enhancement of 10% quota to 20% for promotion of eligible MSAs to LDCs.</p>	<p>The matter has been referred to MHRD vide Institute letter No.NITTR/Admn/RA/29076 dated 14.11.2013. Request for purpose has also been made telephonically but reply is still awaited.</p>
B.27.5.8	<p>TO CONSIDER AND APPROVE THE UPGRADATION OF PAY SCALE OF POSTS OF ACCOUNTS OFFICER FROM Rs. 9300-34800+GP.4600/- TO Rs. 9300-34800+ GP 5400/- AND ACCOUNTANT FROM Rs. 9300-34800+GP 4200 TO Rs.9300-34800+ GP4600</p> <p>The Member Secretary informed the House that the institute has received a communication from Ministry dated 01.07.2013 indicating that the proposal for enhancement of Grade Pay for the Post of Accounts Officer has been considered by IFD of the Ministry and the same cannot be accepted. Further it has been</p>	<p>Qualifications, experience and mode of appointment for these posts have been reviewed by a committee consisting of Dr. B.S. Pabla, Chairman, Dr. Ashok Solanki, member, Dr. N.D. Vyas, member and Dr. R.K. Wats, member, which have been sent to Board Members for their approval. A copy of qualifications and experience is attached as Annexure - III at page No.14. Both the posts have been advertised against advertisement No.139-2/2014</p>

	<p>advised that the institute may consider filling up the post of the Accounts Officer by reducing the qualification requirement. For this the provisions in the recruitment rules may be amended. Accordingly the Institute has set up a Committee to do the needful.</p>	
B.27.5.9	<p>TO CONSIDER AND APPROVE THE PLACEMENT OF TWO DEANS</p> <p>The item was discussed separately under Item No.B.28.4.2. However the tenure of the Deans will be for three years.</p>	Noted
B.27.5.11	<p>TO CONSIDER AND APPROVE THE QUALIFICATION AND EXPERIENCE FOR THE POST OF RESEARCH ASSISTANT</p> <p>The Member Secretary informed the House that the information regarding the qualifications and experience for the post of Research Assistant are being collected from other NITTTRs. As soon as the information is received, the institute shall finalise the qualifications and experience for the post of Research Assistant. The Committee directed the institute to do the needful at the earliest.</p>	<p>A letter has been written to all NITTTRs to gather the information regarding the qualifications and experience for the post of Research Assistant vide institute letter No. NITTTR / Admn / RA / 28368 dated 12.11.2013. Information from all the NITTTR have been received. The latest was from NITTTR Kolkata which has been received only on 16.05.2014. Now the institute is in the process of finalising the qualifications.</p>
B.28.4.1	<p>TO CONSIDER AND APPROVE THE MINUTES OF THE 26TH MEETING OF FINANCE COMMITTEE HELD ON 01.10.2013</p> <p>The minutes of the 26th meeting of the Finance Committee were approved by the Board of Governors.</p>	Noted

<p>B.28.4.2</p>	<p>TO CONSIDER INITIAL TENURE OF DEANS FOR A PERIOD OF THREE YEARS IN THE FIRST INSTANCE AND FURTHER EXTENDABLE FOR A PERIOD OF THREE YEARS</p> <p>The Board of Governors approved that the tenure of the Deans will be of three years duration at a stretch instead of the earlier proposed of three years consisting of one year in the first instance and extendable for a further period of two years depending upon the assessment of work undertaken during the term of the placement. It also pointed out there will be no extension beyond the period of three years.</p>	<p>The necessary amendment has been made vide office Order No. 166, dated 31.10.2013.</p>
<p>B.28.4.3</p>	<p>TO CONSIDER THE STATUS OF FACULTY RECRUITED DIRECTLY AND PROMOTED UNDER CAREER ADVANCEMENT SCHEME</p> <p>After detailed deliberations the Committee approved the proposal of the institute which is as under:</p> <p>(i) The constitution of the Selection Committee (under Career Advancement Scheme/Direct recruitment) should be same as approved by the Board of Governors vide Item No.B.27.5.7 of 27th meeting held on 26.04.2013 which are based on AICTE guidelines.</p> <p>(ii) There should no distinction between faculty recruited against vacant positions (directly recruited) and those promoted under Career Advancement Scheme and a common seniority list be prepared in future. Inter-se-seniority amongst the teachers viz directly recruited and promoted through CAS shall</p>	<p>Noted</p>

	<p>be determined with reference to the date of joining and that for the teachers promoted under CAS should be with reference to the latest date of eligibility(as per the UGC guidelines) for the CAS meeting in which they become successful.</p> <p>(iii) Appointment letter both for the faculty directly recruited and under Career advancement scheme should be similar.</p> <p>(iv) All Professors irrespective of the mode of selection should start at the basic pay of Rs.43000/- and AGP of Rs.10000/-</p>	
B.28.4.4	<p>TO CONSIDER THE REQUEST OF MRS LINI MATHEW FOR RESTORATION OF INCREMENT</p> <p>The Board of Governors did not agree with the request of Mrs Lini Mathew for restoration of increments.</p>	<p>The decision taken by the Board of Governors has been conveyed to Mrs Lini Mathew vide letter No.NITTTTR/Admn/ E-1/696 dated 01.11.2013.</p>
B.28.4.5	<p>TO CONSIDER FURTHER EXTENSION AS PROFESSOR(RE-EMPLOYED BEYOND THE AGE OF SUPERANNUATION) BEYOND AUGUST 22, 2013</p> <p>The Board of Governors approved the extension as Professor(re-employed beyond the age of superannuation) of Prof YK Anand for a further period of one year on the same terms and conditions as approved earlier. The Committee further advised the institute to fill up the vacant posts by advertising the same at the earliest.</p>	<p>The term of Dr. YK Anand (re-employed beyond the age of Superannuation) has been extended for a further period of one year vide Office Order No. 165 dated 31.10.2013</p>

<p>B.28.4.6</p>	<p>TO CONSIDER THE STATUS OF Ph.D OF MRS POONAM SYAL, ASSOCIATE PROFESSOR</p> <p>In compliance to the decision of the Board of Governors in its 27th meeting(vide item No.B.27.5.5) held on 26.04.2013, a show cause notice was issued to Mrs Poonam Syal vide letter No. NITTR/Admn/E-1/373 dated 3.7.2013 asking her to explain "why you should not be reverted back to the post of lecturer(now Assistant Professor) for not completing Ph.D within the prescribed time limit and why your case for promotion to the next higher position under career advancement scheme should not be considered after three years period from the date of completion of your Ph.D".</p> <p>Mrs Poonam Syal submitted her reply to the show cause notice on 24.07.2013. Mrs Poonam Syal has also informed that she has completed the Ph.D work and submitted the thesis to Punjab University, Chandigarh on 19.06.2013. As the Ph.D degree of Mrs. Poonam Syal is not yet awarded, the Board of Governors decided to take the decision on the issue only after the award of Ph.D degree to Mrs. Poonam Syal. This be brought to next Board of Governors meeting.</p>	<p>Mrs. Poonam Syal has been awarded Ph.D degree on 05.03.2014. Copy enclosed as Annexure – IV at page No.15 to 16.</p>
<p>B.28.4.7</p>	<p>TO CONSIDER GRANT OF EXTRA ORDINARY LEAVE FOR ONE YEAR TO DR S CHATTERJI, PROF & HEAD, ELECTRICAL ENGINEERING</p> <p>After detailed deliberations on the request of Dr S Chatterji, Prof & Head Electrical Engineering for grant of EOL for</p>	<p>The request of Dr. S. Chatterji, Prof. & Head, Electrical Engineering Department for grant of EOL for one year can not be exceeded to. Accordingly he has been informed vide institute letter No. NITTR/Admn/E-1/892 dated 30.01.2014.</p>

	one year to join as Director, NC College of Engineering, Israna, Panipat, Haryana, a self financing institute the Board of Governors directed the institute to follow the extant rules in this regard.	
B.28.4.8	<p>TO CONSIDER AND APPROVE THE COMMITTEES & GUIDELINES FOR SPONSORSHIP UNDER TEQIP – II PROJECT</p> <p>The Board of Governors approved the Committees for executing various activities under TEQIP project. The Committee also approved the guidelines for sponsorship of faculty under TEQIP project of World Bank. Further the Board of Governors authorised the Director to take decisions on matters relating to TEQIP project.</p>	Noted
B.28.4.10	<p>TO CONSIDER PART TIME APPOINTMENT OF DR UN ROY IN IGNOU</p> <p>The Member Secretary informed the House that institute has signed MOU with IGNOU and also apprised the house the initiatives to be undertaken under the same. On the issue of part time appointment as Programme Incharge of Dr UN Roy, the Board of Governors directed the institute to follow the extant rules.</p>	Dr. U.N. Roy has been allowed to joined as part time Programme Incharge of IGNOU vide institute letter No. NITTTR / Admn / E-1/ 894 dated 31.01.2014.
B.28.4.11	<p>TO CONSIDER PERMISSION FOR CARRYING OUT RESEARCH WORK AT NATIONAL PEANUTS LABORATORY, ATHENS (GA), USA BY TAKING SABBATICAL LEAVE</p> <p>The Board of Governors directed</p>	She has informed vide letter No.NITTTR/Admn/E-1/893 dated 31.01.2014 that she is not eligible for leave applied by her. Her case can be considered if she apply for study leave.

	the institute to follow extant rules on the issue.	
B.28.4.12	<p>TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2012-2013</p> <p>The Board of Governors approved the Annual Report of the Institute for the year 2012-2013.</p>	Noted
B.29.1	<p>TO CONSIDER AMENDMENT IN THE CRITERIA TO ASSESS SUITABILITY OF THE CANDIDATES FOR PROMOTION AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME</p> <p>The member secretary informed the house regarding the criteria being followed to assess the suitability of the faculty for promotion under Career Advancement Scheme who became eligible prior to AICTE Notification dated 08th November 2012. The observation made by the Chairman of the selection committee at the time of selection committee meeting(s) which were scheduled to be held on 29.09.2013 was also discussed. It was observed by the board members that BOG has not approved any internal committee for evaluation of the candidates for being considered for grant of promotion under CAS and advised that the performance of the candidate(s) be judged by the selection committee under aspect at Sr No. 1 to 7 as well Sr No 8 as was being done in the CAS interviews conducted since 2002.</p>	The decision of the Board of Governors has been noted.

B.29.2	<p>TO CONSIDER RELEASE OF GRATUITY OF DR. KM RASTOGI</p> <p>After discussing the case regarding release of gratuity of Dr. K.M. Rastogi, the BOG observed that in view of his long service to the Institute and he retired more than a year ago, his gratuity be released to Dr K M Rastogi after taking affidavit duly attested by the first class magistrate. The final entitlement as approved by the Government will be settled on a future date.</p>	<p>In compliance of the decision of the Board of Governors Dr. K.M. Rastogi was requested' to submit the affidavit duly attested by 1st Class Magistrate. Accordingly Dr. K.M. Rastogi has submitted the affidavit on 24.02.2014. His dues has been released accordingly.</p>
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ITEM NO.B.30.3 ITEMS FOR REPORT

ITEM No.B.30.3.1 TO REPORT REGARDING REVISION OF RATE OF LICENCE FEE FOR CENTRAL GOVERNMENT RESIDENTIAL ACCOMMODATION WITH EFFECT FROM 01.07.2013

In accordance with the instructions of Government of India, Ministry of Urban Development, Directorate of Estates, New Delhi vide their OM No.18011/1/2013-Pol.III dated 21.11.2013, the following rates of licence fee has been revised with effect from 01.07.2013:-

Sr. No.	Type of Houses	Range of living area (in sq.mtr.)	Existing flat rates of licence fee per month	Revised flat rates of Licence fee per month with effect from 01.07.2013
1.	I	Upto 30	115	135
2.	II	More than 26.5 & upto 40	205	245
3.	II	41 to 50	260	310
4.	III	More than 34.5 & upto 55	310	370
5.	III(A)	56 to 65	380	450
6.	IV(A)	59 to 75	420	500
7.	V	Beyond 106	900	1065

In addition, a flat rate of Rs.35/- for garages allotted independently of the regular accommodation, if any, applicable.

ITEM No.B.30.3.2 TO REPORT REGARDING CONFIRMATION OF INSTITUTE FACULTY MEMBERS

The Chairman, Board of Governors, vide U.O. No.01 dated 02.01.2014 has confirmed the following faculty members against the post & from the dates mentioned against each:

Sr. No.	Name and Designation	Date of joining	Date of completion of probation period	Date from which confirmed
1.	Mrs. Shimi S.L. Assistant Professor	05.08.2011 (AN)	05.08.2013	05.08.2013
2.	Mrs. Mala Kalra Assistant Professor	09.08.2011 (AN)	09.08.2013	09.08.2013
3.	Mrs. Himmi Gupta Assistant Professor	26.08.2011 (FN)	25.08.2013	25.08.2013

ITEM No.B.30.3.3 TO REPORT REGARDING RELEASE OF DIFFERENCE OF COMMUTATION OF Rs.52,359.00 TO SH. K.L. SINGLA, SENIOR ADMINISTRATION OFFICER (RETIRED)

Director has sanctioned an amount of Rs.52,359.00 on account of difference of commutation to Shri K.L. Singla, Senior Administration Officer (retired).

ITEM NO.B.30.3.4 TO REPORT REGARDING ACADEMIC LEAVE AVAILED BY THE FACULTY DURING THE YEAR 2013

The faculty members of this institute have availed Academic Leave during the calendar year 2013. The details are given in **Annexure - V** at page No.17.

ITEM NO.B.30.3.5 TO REPORT REMITTANCE OF LEAVE SALARY AND PENSION CONTRIBUTION IN RESPECT OF DR. M.P. POONIA, DIRECTOR, FOR THE PERIOD FROM 20.07.2013 TO 31.03.2013 AND 01.04.2013 TO 31.03.2014

The institute has allowed payment of leave salary and pension contribution to the tune of Rs.2,00,976/- and payment of difference of pension contribution of Rs.27,105/- in respect of Dr. MP Poonia, Director, NITTTR, Chandigarh, payable to Department of Malviya National Institute of Technology (MNIT), Jaipur for the period 20.07.2012 to 31.03.2013 and from 01.04.2013 to 31.03.2014.

ITEM NO. B.30.3.6 TO REPORT REGARDING APPOINTMENT OF CONSULTANT UNDER TEQIP-II PROJECT

National Project implementation Unit, MHRD, Govt.of India vide letter No. NSC/MHRD/TEQIP-II/13/6019 dated 11.2.2013 has selected this institute for participation in the TEQIP –II Project of Govt.of India. Under this project, MHRD Govt.of India has made provision of Rs.10.00 crores under different sub heads.

Under TEQIP II Project, there is a provision to appoint additional full time regular /contract faculty and staff .

The Board of Governors in its 28th meeting (item No. B 28.4.8) held on 1.10.2013 has authorized the Director to take decisions on matters relating to TEQIP – II Project..

Under the powers vested in him, Director with information to Chairman has engaged Shri Prem Parkash Kaushik as Consultant (on contract basis) on a consolidated remuneration of Rs.30,000/- PM for a period of one year or till the completion of TEQIP II Project, whichever is earlier.

ITEM NO. B.30.3.7. TO REPORT REGARDING PAYMENT OF DIFFERENCE OF GRATUITY OF MR. KL SINGLA, SENIOR ADMINISTRATIVE OFFICE (RETIRED)

Director has sanctioned difference of amount of gratuity of Rs.2,03,450/- to Shri K.L. Singla, Senior Administrative Officer (retired), as per the direction of the Govt. of India, MHRD vide letter No.F-7-23/2010-TS IV (FTS No.22163/14 dated 06.05.2014)

ITEM NO. B.30.3.8 TO REPORT REGARDING THE ALLOTMENT OF VACANT TYPE-I, III(A) AND IV(A) HOUSES TO VARIOUS GOVERNMENT ORGANISATIONS / AUTONOMOUS BODIES

Many of the institute houses viz. Type-I (14 Nos.) in NITTTR Campus, Sector 29, Type-III(A) (4 Nos.) and Type-IV(01 No.) in NITTTR Campus, Sector 42, Chandigarh has been lying vacant since long i.e. year 2005-06 onwards.

The Institute has been receiving requests from many government organisations/ autonomous bodies for providing vacant accommodation to their employees.

Dr. Prabhjot Kaur, Incharge, Punjab Technical University (PTU), Mohali Campus, Mohali vide her letter dated 05.02.2013, Regional Director, National Cooperative Development Corporation (Regional Office), SCO No.82-83, 2nd Floor, Sector 17-C, Chandigarh vide their letter No.NCDC:RO(N)/27-33/86/309 dated 19.08.2013 and Shri D.B.Negi, Senior Regional Director, Indira Gandhi National Open University, SCO 208, Sector-14, Panchkula (Haryana) vide his letter No.IG/RCC/Staff Welfare/13/522 dated 09.04.2013, has also requested for allotment of houses for its employees.

Keeping in view the vacancy of the houses, since long, and their day to day maintenance, institute considered the above said requests and allotted the following houses:

Type IV (A): 1 (One) 1309-C, Sector 42-B, Chandigarh.

Type-III (A): 5 (Five) 1318-C, 1319-C, 1320-C, 1321-A and 1321-C, Sector 42-B, Chandigarh

Type-I: 11 (Seven) 67-A, 67-B, 68-A, 68-B, 69-A, 69-B, 70-B, 71-A, 71-B, 72-A, 72-B, Sector 29-A, Chandigarh

The above said houses have been allotted to the above organisations as per the agreement between Institute and organisations. The broad terms and conditions are as under :

1. The organisations shall pay to the institute, the licence fee and house rent allowance admissible to each allottee.
2. The institute shall have the right to get the house(s) vacated by giving three months notice in writing. The organisations will also have the right to surrender the allotted house by giving three months notice or rent in lieu of notice period in writing.
3. Any unauthorized occupation, wholly or partially, shall invite damage charges @ 100 times of the normal licence fee.
4. The organisations shall furnish an irrevocable bank guarantee of Rs.1,00,000/- in favour of Director, NITTTR, Chandigarh. The institute shall have the right to encash the bank guarantee to recover unpaid dues/damages etc.
5. Routine maintenance of allotted houses will be taken up by the Institute by following the proper procedure.
6. In case of any natural disaster/epidemic, the concerned department shall fully cooperate with the Institute. The institute shall not be responsible for any loss to concerned department or its employees occupying the institute accommodation due to any natural calamity/ disaster.

7. Neither concerned department nor its allottee(s) shall carry out any commercial activities in the allotted houses.
8. Concerned department shall be responsible for any damage not arising out of normal wear and tear. The institute shall have the right to recover any such damages.
9. In case of any kind of damages to the institute accommodation by the allottee deliberately, the damage charges shall be collected by the concerned department from the allottee and deposited with the NITTTR, Chandigarh.

THIS IS FOR INFORMATION OF THE BOARD OF GOVERNORS

ITEM NO. B.30.3.9 TO REPORT REGARDING THE PARTICIPATION OF DR. MP POONIA, DIRECTOR IN TWO WEEKS LEADERSHIP DEVELOPMENT PROGRAMME AT IIM LUCKNOW, NOIDA AND INDIANA UNIVERSITY, BLOOMINGTON, USA AND ALSO VISIT TO PARTICIPATE IN THE UN ESCAP PROGRAMME AND EXPERTS MEETING AT BANGKOK, THAILAND

Dr. MP Poonia, Director of this institute was invited by NPIU for participating in the two weeks Leadership Development Programme from 02-13 December, 2013. The first week of the programme i.e. from 02-06 December, 2013 was at IIM Lucknow, Noida Campus and the second week i.e. from 09-13 December, 2013 was at University of Indiana, Bloomington, USA.

Chairman, Board of Governors of this institute had allowed Dr. MP Poonia to participate in the above program vide UO No. NITTTR/27 dated 12.11.2013. The expenditure towards air fare, lodging and boarding, local transport in the USA and per diem etc has been paid by IIM, Lucknow which will be reimbursed to IIM Lucknow by the institute from TEQIP II Project of the Institute.

The Chairman, Board of Governors vide U.O. No.12 dated 24.01.2014 has allowed him to attend the programme "How to Institutionalize the Young Business Leaders Programme and 7th UNESCAP Business Advisory Council meeting to be held at Green Spot Co. Ltd. Bangkok, Thailand on 17th & 18th May, 2014.

THIS IS FOR THE INFORMATION OF THE BOARD OF GOVERNORS

ITEM NO.30.4 ITEM FOR RATIFICATION

ITEM NO.30.4.1 TO RATIFY ENGAGING THE SERVICES OF RETIRED OFFICERS FROM ACCOUNTANT GENERAL OFFICE HARYANA AS ACCOUNTS OFFICER AND ACCOUNTANT

Chairman, Board of Governors vide UO No.13 dated 02.05.2014 (copy enclosed as **Annexure - VI** at page Nos.18 to 20) has approved the recommendation of the Director for engaging the services of Shri Ranbir Singh as Accounts Officer and Shri S.K. Bindlish as Accountant (Retirees from AG Haryana) for a period of one year subject to the condition that the services of both the retirees will be extendable for a period of 5 years or upto the age of 65 years whichever is earlier. The consolidated remuneration to be paid to Accounts Officer and Accountant shall be Rs.30,000/- per month and Rs.28,000/- per month respectively.

THE BOARD OF GOVERNORS MAY RATIFY THE DECISION OF THE CHAIRMAN, BOARD OF GOVERNORS

ITEM NO.B.30.5 ITEMS FOR CONSIDERATION

ITEM NO.B.30.5.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 27th MEETING OF FINANCE COMMITTEE HELD ON 02.06.2014

The 27th meeting of Finance Committee of the institute will be held on 02.06.2014 at 2.00 p.m. Agenda papers for this meeting are attached herewith as a separate booklet (**Annexure – VII**). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.30.5.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 16TH MEETING OF ACADEMIC COUNCIL HELD ON 24.03.2014

The 16th meeting of Academic Council of the institute was held on 24.03.2014 at 03.30 PM. The following items were discussed and approved:

A.16.1	To confirm the Minutes of the Fifteenth Meeting of the Academic Council held on 13.03.2013	1
A.16.2	To note the action taken on the decisions made in the 15 th Meeting of the Academic Council held on 13.03.2013	1
A.16.3	To report on the Achievements of the institute for the period April, 2013 to February, 2014	4
A.16.4	To report about the Academic Calendar in respect of M.Tech/ME programmes (both Regular & Modular) for the session 2014-15	4
A.16.5	To approve the Operational Plan of the institute for the year 2014-2015	4
A.16.6	To consider for Allotment of five seats to Fresh Candidates in respect of admission in three ME (Regular) programmes from 2014-15	5
A.16.7	To Consider the Revision of Fee Structure in respect of ME (both Modular and Regular) programmes from 2014-15	5
A.16.8	To Consider the Revision of Eligibility Criteria in respect of ME (both Modular and Regular) programmes from 2014-15	5
A.16.9	To seek guidance and directions from the members of the Academic Council for general improvement in the programmes & activities of the institute	5
A.16.10	Any other item with the permission of the Chair	5

Agenda and minutes of the meeting are attached as **Annexure – VIII** as a separate booklet.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.30.5.3 TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2014-15

The Operational Plan of the Institute for the year 2014-15 has been enclosed in the Agenda of Academic Council meeting at item No.A.16.5.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.30.5.4 TO CONSIDER THE REQUEST OF DR. HEMANT SOOD FOR PAY FIXATION CONSEQUENT UPON HIS PROMOTION AS PROFESSOR UNDER CAREER ADVANCEMENT SCHEME

The Board of Governors in its 28th meeting (vide item No. B 28.2 against item No. B 23.3.10) held on 01.10.2013 had approved granting of in situ promotion to Dr. Hemant Sood from Associate Professor to Professor under Career Advancement Scheme in the pay band of Rs.37400-67000 with AGP of Rs.10,000/-.

In compliance of the decision of the Board of Governors, Dr. Hemant Sood was promoted as Professor under Career Advancement Scheme vide office order No. 167 dated 31.10.2013 in the pay band of Rs.37400-67000 with AGP of Rs.10,000/-.

Now Dr. Hemant Sood vide his letter 12.11.2013 has requested that his pay may be fixed as per institute rules.

It is worth mentioning here that the promotion of Dr. Sood was done as per AICTE guidelines dated 31.7.2001. As per Govt. of India letter dated 19 September, 2002 (copy enclosed), financial benefit and designation are to be given to the incumbent from date on which the selection committee meeting takes place. The selection committee in the case of Dr. Hemant Sood met on 13.5.2010.

In the light of above, the Board of Governors may kindly decide whether benefit is to be given from the date of selection committee meeting i.e. 13.5.2010 or from the date of issue of promotion orders i.e. 31.10.2013 so that necessary option may be asked from Dr. Sood for pay fixation.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

ITEM NO.B.30.5.5 TO CONSIDER CLEARANCE OF DUES OF LATE DR. DD SHARMA, PROFESSOR EDIC DEPARTMENT

Dr. DD Sharma who was working as Professor at this institute unfortunately expired on 2.7.2013. As per the office records Dr. DD Sharma had made a nomination in the name of his late wife Prof (Mrs) Rekha Rani and in case of her death (50% equal share) in the name of his two sons namely Mr. Bhuvan Sharma and Suraj to whom the right has been conferred to receive any gratuity that may be sanctioned by the Institute in the event of his death while in service. Similar nomination had been made for releasing benefits under the employees group saving linked

insurance scheme by late Dr. DD Sharma. Copies of nominations made by Dr. DD Sharma are enclosed as **Annexure - IX & X** at page Nos.21 to 22. The wife of late Dr. DD Sharma had expired on 6.10.2005

After the death of Dr. DD Sharma this office has received a letter from Mrs Vidyotama Sharma from Nagrota Bhagwan, Distt. Kangra HP stating that she is wife of late Dr. DD Sharma and has requested for making payment of all the dues to her. She has attached marriage certificate issued by Sub Division Magistrate Cum Marriage Officer, Baijnath Kangra HP. She has also requested for compassionate appointment. A copy of the same alongwith Marriage certificate is enclosed as **Annexure – XI** at page Nos.23 to 24. The institute has also received a legal notice from Mr. Arvind Mehta, Advocate, Vill. Khalta PO Sanghol, Teh. Jaisinghpur, Distt. Kangra(HP) under instructions and on behalf of Smt. Vidyotama Sharma stating that all sort of amount/funds etc payable after the death of Dr. DD Sharma may be released to her to avoid any unnecessary complications. A copy of legal notice is also enclosed as **Annexure - XII** at page Nos.25 to 26.

Another legal notice (copy enclosed as **Annexure –XIII** at page No. 27) from Anshul Kaushal, Advocate on the letter pad of Anil Kumar Kaushal, Advocate has been received under the instructions and authorization of his client Mr. Bhuvan Sharma and Mr. Suraj , sons of late Dr. DD Sharma stating that some persons with vested interest are trying to claim the service benefits and service records in an illegal manner on the basis of forged and fabricated documents. He has requested not to give any information to any person other than the legal heirs of deceased. It may be mentioned that as per service rules relating to gratuity, leave encashment, insurance claim, benefits under New Pension Scheme etc. the nominees of the deceased employee are entitled to the dues payable in the event of death of an employee.

Shri Arvind Mehta, Advocate Palampur (HP) vide his time bound legal notice dated 2.9.2013 has again submitted that his client Smt. Vidyotama Sharma resident of vill. And PO Mahakall, Teh. Baijnath, Distt. Kangra (HP) is the legally wedded wife of Dr. Druv Dev Sharma son of Shri Keshav Ram Sharma. He has further stated that on account of ill health of his client, she is unable to visit this office and as such all the necessary papers relating to family pension and other service benefits on account of death of the husband of his client in harness, be sent to his client for signature and for fulfilling other formalities necessary for the purpose and any sort of amount/funds etc. be released to his client as is admissible according to share and entitlement to avoid unnecessary complications in the matter at later stage. He has requested that reply be sent within 15 days from the receipt of this letter.

In this regard the institute vide letter No.NITTTTR/Admn/E-1/16729 dated 12.8.2013 had requested the Institute Counsel to give his opinion on who, out of the two parties is entitled for the following :

- (i) Gratuity
- (ii) Leave encashment
- (iii) Benefits under the employees group saving insurance scheme
- (iv) Benefits under New Pension scheme
- (v) Job on compassionate ground, if available
- (vi) Procedures/documents required for sanctioning their claims ;and
- (vii) to intimate this institute whether the authenticity of the marriage certificate sent by Mrs Vidyotama Sharma is required.

The Institute counsel vide his letter dated 19.11.2013 has given his opinion as under :

- (i) The amount of gratuity payable on the death of Dr. DD Sharma has to be paid to his sons as per the nominations
- (ii) The amount of employees group savings linked Insurance Scheme has also been nominated by late Dr. DD Sharma to paid to his sons in the event of his wife predeceasing him. The amount on this account is also to be paid to his sons.
- (iii) The amount of leave salary as per FRSR Part-III Leave Rules, is liable to be paid to his surviving widow in accordance with the Rule 39-C of the Leave Rules, 1972.
- (iv) As regards the retrial benefits under the New Pension Scheme, the nominees who are two sons of the deceased Dr. DD Sharma would be entitled to receive such benefits as also claim appointment on compassionate grounds, if eligible.
- (v) The procedure required for dealing such cases in the routine/normal matter may be followed as per rules;
- (vi) Since photocopy of marriage certificate has been supplied, the applicant may be asked to produce original for perusal and processing of the case.

It is stated that Dr. DD Sharma had opted to shift from Contributory Provident Fund (CPF) Scheme to was New Pension Scheme which was introduced by Government of India from Jan 1,2004. Accordingly, his retirement benefits are to be finalized and paid by PFRDA/NSDL. Pension papers would be processed by this institute and sent to PFRDA/NSDL for regulating pensionary benefits after the issues discussed above are resolved. The CPF amount upto December 2003 of late Dr. DD Sharma is lying with the institute and as per the directions of Govt.of India, MHRD issued vide its letter No.7-24-2011 dated 01.01.2013, the entire corpus under CPF is to be transferred to the "Trust Fund under NPS". Since Late Dr. DD Sharma alongwith other employees have filed a writ petition in the Hon'ble High Court of Punjab and Haryana, praying that their CPF contributions upto December 2003 may not be transferred to the "Trust Fund under NPS", the Institute vide letter dated 2.8.2013 has requested Govt. of India to give the directions whether we should transfer the entire corpus to the "Trust Fund under NPS" as per the directions of MHRD or should wait the decision of Hon'ble High Court of Punjab and

Haryana. The reply from the Ministry is still awaited. The next date of hearing the case 15.07.2014.

Regarding the amount of employees group saving linked insurance scheme, as per the legal advice of the institute counsel, it is proposed that the matter may be taken up with the LIC for making payment to the sons of deceased Dr. DD Sharma.

As regards, leave encashment, it is to be paid to the surviving widow of deceased Dr. DD Sharma. However, it is for the information of the Board of Governors that prior to the death of Dr DD Sharma, neither Dr. DD Sharma intimated the institute about his marriage with Vidyotama Sharma nor Mrs Vidyotama Sharma intimated the institute about her marriage with late Dr. DD Sharma.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND ADVISE

ITEM NO. B.30.5.6 TO CONSIDER PAYMENT OF HONORARIUM TO DEANS

The Board of Governors in their 27th meeting (Item No. B 27.5.9) held on 26.4.2013 had approved proposal for placement of two Deans R & D and (ii) Dean Extension Services and Consultancy. As per the decision the responsibility was given to the two senior Professors for a period of three years:

1. Dr. JS Saini who is presently looking after Rural Development Department, the Govt. of India Scheme of Mainstreaming Persons with Disabilities in Technical and Vocational Project, Project of skill development and other projects involving liaisoning with government agencies like, MHRD, AICTE, NPIU, other organizations and Industry was placed as Dean Extension Services and Consultancy
2. Dr.PK Tulsi, Professor, Education and Educational Management who is highly involved in promotion of Research & Development (policy and planning Research, Systemic Research, Applied Research etc) for the benefit of technical education in the country, was placed as Dean Research & Development

Dr. JS Saini, Dean Extension Services and Consultancy has requested that Deans in the institute may be paid an honorarium as they are performing additional duties. In support of his request he has enclosed a letter from NITTTR, Bhopal (copy enclosed as **Annexure – XIV** at page No.28) where an honorarium of Rs.3000/- per month is being paid for performing additional duties.

In the light of above, the Board of Governors may kindly consider and decide payment of honorarium of Rs.3000/- per month to the Deans as per the pattern of NITTTR Bhopal.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND DECIDE

ITEM NO. B.30.5.7 RE-DESIGNATION OF SECTION OFFICERS WHO ARE IN THE GRADE PAY OF Rs. 4200/- AND Rs. 4600/- AT THIS INSTITUTE

Shri RK Malik, Section Officer who is in the pay scale of Rs.6500-200-10500 (Revised pay scale 9300-34800 + GP 4600/-) w.e.f.08.09.2006, vide his letter dated 29.07.2013 has requested the institute to designate him as Administrative Officer. To look into the matter the competent authority constituted a committee consisting of following officers:

(1) Dr BS Pabla	:	Chairman
(2) Dr SS Pattnaik	:	Member
(3) Dr Ashok Solanki	:	Member (Outside)
(4) Dr Rakesh K.Wats	:	Member

A meeting of the committee was held on 16.08.2013 at 11.30 a.m. in the Board Room of the institute under the chairmanship of Dr. BS Pabla for considering the case of re-designation of Section Officers in the Grade Pay of Rs.4200 and Rs.4600 at this institute.

History of the case

On the recommendations of Sixth Pay Commission, the following pay scales were merged in the grade pay of Rs.4200:-

- i) Pre-revised pay scale 5000-150-8000 = Revised pay scale 9300-34800 + GP 4200
- ii) Pre-revised pay scale 5500-175-9000 = Revised pay scale 9300-34880 + GP 4200
- iii) Pre-revised pay scale 6500-200-10500 = Revised pay scale 9300-34800 + GP 4200

Consequent upon merger of various pay scales as per recommendations of the Sixth Central Pay Commission the post of Superintendent was re-designated as Section Officer by the internal Committee constituted by the Director vide Office Order No. 232 dated 17.03.2009 with the approval of Board of Governors in its 13th meeting held on 13.2.2009 vide item No. 13.4.1.

Later on, Govt. of India, Ministry of Finance, Department of Expenditure, Implementation Cell vide letter F.No.1/1/2008-IC dated 13.11.2009 has extended Grade Pay of Rs.4600/- to pre-revised scale of Rs.6500-10500.

At present this institute is having one post of Section Officer in the Pay Band of Rs.9300-34800 with Grade Pay of Rs.4600/- and 05 posts of Section Officers in the Pay Band of Rs.9300-34800 with Grade Pay of Rs.4200/-.

It is also added here that Govt. of India, Ministry of Education and Culture (Department of Education) vide letter No.F.7-14/82-T.1 dated 9.11.1982 has upgraded post of Administrative Officer to Senior Administrative Officer. Presently there is no sanctioned post of Administrative Officer as per staff structure of this institute.

Mr.R.K. Malik is senior most Section Officer and is working in the Grade Pay of Rs.4600/-.

To differentiate between Section Officers having GP Rs.4600/- and those with GP Rs. 4200/-, the committee which met on 16.08.2013 has recommended as follows:

1. The post which carries the Grade Pay of Rs.4600/- be re-designated as Section Officer (Grade-I)
2. The post which carries the Grade Pay of Rs.4200/- be remain as Section Officer

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.30.5.8 TO CONSIDER THE CASE OF FACULTY MEMBERS WHO HAVE NOT COMPLETED Ph.D. WITHIN 7 YEARS FROM THE DATE PROMOTION AS ASSISTANT PROFESSOR UNDER OLD AICTE GUIDELINES

The following faculty members were granted in situ promotion under the Career Advancement Scheme of AICTE as Assistant Professor in the pre-revised pay scale of Rs.12000-420-18300 from the date mentioned against each.

Sr.No.	Name	Date of promotion
1.	Shri Suresh Gupta	02.12.2006
2.	Mrs Rama Chhabra	02.12.2006

As per AICTE guideless "Lecturers Master degree and completed 5 years at the level of Lecturer (Sr. Scale), those do not have Ph.D degree, they are required to obtain Ph.D degree within a period of seven years from the date of his/her promotion to the post of Assistant Professor. Copy of AICTE guidelines are enclosed as **Annexure - XV** at page Nos.29 to 32.

As per the above rules the above faculty members were promoted subject to the condition that they will complete their Ph.D within a period of seven years. A copy of office order vide which both these faculty members were promoted is enclosed as **Annexure - XVI** at page Nos.33 to 34.

Both these faculty members were asked to inform the status of their Ph.D to the office at the earliest vide institute letter NoI NITTTR/Admn/E-1/727-28 dated 19.11.2013. A copy of the same is enclosed as **Annexure - XVII** at page No.35.

In response to the above letter, the above faculty members have informed that the condition of completing PhD for designating them as Assistant Professor from Lecturer (Selection Grade) under CAS was imposed with reference to office order No. 191 dated 7.12.2006, whereas with the implementation of 6th pay commission of Government of India at the institute w.e.f. 1.1.2006 they were designated as Associate Professor based on their designation and pay scale as on 01.01.2006. Therefore, the condition of doing PhD is no more applicable in their case. Copies of their replies are enclosed as **Annexure - XVIII** at page Nos. 36 to 37.

6th pay commission and AICTE guidelines provide that incumbent Assistant Professor and incumbent lecturers selection grade who have completed 3 years in the pre-revised scale of Rs.12000-18300 on 1.1.2006 shall be placed in Pay Band of Rs.37400-67000 with AGP of Rs.9000 and shall be re-designated as Associate Professor.

Shri Gupta was granted selection grade on 28.4.2003 and promotion as Assistant Professor (in situ) on 2.12.2006. He had completed 3 years in the pre-revised scale of Rs.12000-18300 on 28.4.2006. He was placed in Pay Band of Rs.37400-67000 with AGP of Rs.9000 and was re-designated as Associate Professor w.e.f. 28.4.2006.

Similarly Mrs. Rama Chhabra was granted selection grade on 22.3.2004 and Assistant Professor on 22.3.2007. She had completed 3 years in the pre-revised scale of Rs.12000-18300 on 22.3.2007. She was placed in Pay Band of Rs.37400-67000 with AGP of Rs.9000 and was re-designated as Associate Professor w.e.f. 22.3.2007.

The pay band of Rs.37400-67000 with GP of Rs.9000 and designation of Associate Professor was given only on account of their promotion as Assistant Professor under career advancement scheme w.e.f. 2.12.2006 and nowhere it has been mentioned in the 6th pay commission / New AICTE guidelines that the clause which was imposed as per old AICTE guidelines has been withdrawn in new AICTE guidelines / 6th pay commission.

Since the period of 7 years from the date of promotion as Assistant Professor in respect of these faculty members has since elapsed but these faculty members are yet to obtain their Ph.D degrees.

In view of the above, the Board of Governors may kindly see and advise the action to be initiated.

THE BOARD OF GOVERNORS MAY KINDLY SEE AND ADVISE THE ACTION TO BE INITIATED IN SUCH CASES

ITEM NO. B.30.5.9 TO INFORM ABOUT THE STATUS OF Ph.D IN RESPECT OF MRS POONAM SYAL AND DR. MRS LINI MATHEW, ASSOCIATE PROFESSOR

The Institute in 20th meeting ((vide item No. B 20.3.2) held on 25.6.2011 had informed the Board of Governors of this institute that two faculty members namely Mrs Lini Mathew, Associate Professor (earlier Assistant Professor) and Mrs. Poonam Syal, Associate Professor(Earlier Assistant Professor) who were having Master's Degree in appropriate Branch of Engineering/Technology with 5 years of experience in teaching/industry/research at the level of Lecturer were appointed as Assistant Professor in February 2004 within the condition that they have to obtain Ph.D Degree within a period of seven years from the date of appointment as Assistant Professor(Now Associate Professor) as per the condition laid down in AICTE guidelines dated 19.02.2003 for the appointment to the post of Assistant Professor.

It was informed that Mrs.Poonam Syal and Mrs Lini Mathew did not complete their Ph.D within the prescribed limit of 7 years from the date of their appointments as Assistant Professor and asked for extension beyond the prescribed period of seven years to complete their Ph.Ds. As there are no prescribed guidelines from AICTE / MHRD if an individual does not obtain Ph.D degree within the prescribed limit of 7 years, the members of the Board of Governors had advised that separate cases for the extension may kindly be placed before the Board. It was also decided that as the faculty members have not fulfilled the prescribed condition, their next increment may be stopped.

In compliance of the decision of the Board of Governors the increments of both the faculty members were stopped from 2012 onwards and an item regarding extension in the period beyond 7 years for completing Ph. D was placed in 21st meeting (item No..B.21.3.4) of the Board of Governors. The Board of Governors was of the opinion that before giving any extension, factual reasons for not completing Ph.D within the stipulated time of seven years may be ascertained. In addition opinion of guide regarding the status of Ph.D and the expected date of completion be sought . Simultaneously the case may be pursued with AICTE regarding clarification on the issue.

The institute vide letter dated 8.12.2011 asked the above faculty members the reasons for not completing Ph.D within the stipulated time of seven years. The opinion of the guide regarding the status of PhD was also obtained. Simultaneously, the Institute had also requested AICTE to intimate the action to be initiated in such cases vide letter No. NITTTR/Admn/E-1/28603 dated 19.12.2011.

The status of above cases consisting of reasons for not completing Ph.D within stipulated time, opinion of guide was placed before the Board of Governors in their 23rd meeting held on 13.3.2012.

"Member Secretary informed the house that Mrs Lini Mathew has submitted her Ph.D thesis with Panjab University on 14.2.2012. After going through the request of Mrs. Poonam Syal and the opinion of the guide regarding the present status of her Ph.D, the Board of Governors decided that being an exceptional case, one more year extension may be given to Mrs Poonam Syal for submission of her Ph.D thesis. No further application for extension will be entertained in future.

In compliance of the above decision of Board of Governors, the office vide letter dated 19.4.2012 had conveyed Mrs Poonam Syal that the Board of Governors has granted one more year extension i.e. upto 23.2.2013 for submission of her Ph.D. She was informed that no further extension will be entertained in future.

The action taken by the institute as per the directions of the Board of Governors was informed to Board of Governors in its 25th meeting held on 23.6.2012.

Mrs Lini Mathew vide her letter dated 12.2.2013 again informed that she has passed the examination for the award of degree of Doctor of Philosophy(Ph.D) vide result notification No. DOC/2013/1 of the syndicate session dated 27.1.2013 and requested the institute to release her increment.

The status of Ph.D in respect of Mrs Lini Mathew was placed in 27th meeting of the Board of Governors. It was also informed that the increment of Mrs Lini Mathew has been released wef 4.2.2013 i.e. from the date of award of Ph.D degree.

As regards Mrs Poonam Syal, it was informed to the Board of Governors vide her letter dated 11.3.2013 had requested for grant of extension for a period further period of six months to submit her Ph.D thesis.

The Board of Governors of Governors had directed as under :

- (1) Issue show cause notice to Mrs Poonam Syal, Associate Professor, for not completing Ph.D within the prescribed time limit, indicating why she should not be reverted back to the post of Lecturer(no Assistant Professor)
- (2) The case for promotion to next higher position under Career Advancement scheme of Mrs Poonam Syal be considered only after three years period from the date of completion of her Ph.D

In compliance of the decision of the Board of Governors in its 27th meeting (vide item No. B 27.5.5) held on 26.4.2013, show cause notice was issued to Mrs Poonam Syal vide No. NITTR/Admn/E-1/373 dated 3.7.2013. As per notice, she was requested to explain her position as to why she has not completed her Ph.D within the prescribed time limit and even after one year extension within 10 days from issue of this notice.

Mrs Poonam Syal vide her letter dated 24.7.2013 had submitted her reply and the same was placed before the Board of Governors in its 28th meeting (item No.B.28.4.6) held on 1.10.2013. As the PhD degree of Mrs Poonam Syal was not yet awarded, the Board of Governors decided to take the decision on the issue only after the award of Ph.D degree to Mrs. Poonam Syal. The Board of Governors also directed that the issue be again brought to the next Board of Governors meeting.

Mrs Poonam Syal vide her letter dated 6.3.2014 has informed that she has completed her Ph.D under faculty of Engineering & Technology from Punjab University wef 5.3.2014. A copy of letter alongwith PhD degree is enclosed.

Now Mrs Lini Mathew, Associate Professor vide her letter dated 8.5.2014 has requested that her candidature for promotion as Professor under Career Advancement Scheme may be considered as she has completed her Ph.D and other requirement necessary for the same. She has also submitted the PBAS proforma for considering her Promotion under Career Advancement Scheme.

Keeping the above fact in view, the Board of Governors may kindly advise further course of action on the issue.

THE BOARD OF GOVERNORS MAY KINDLY SEE AND FURTHER ADVISE ON THE ISSUE

ITEM No.B.30.5.10 PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.

4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

Annual Accounts for the financial year 2013-14 are yet to be audited by Audit Authorities A.G (Office) Audit Certificate for the Annual Accounts for the financial year 2012-13 has been received from A.G Panjab & UT Chandigarh vide No.DSA/284-85 dated 25.10.2013 and is enclosed as **Annexure – XIX** at page Nos.38 to 43. Audit and Inspection report for regular audit for the financial year 2012-13 conducted by A.G Office received vide NO..UT/Lakha Priksha/394-95 dated 6.1.2014 incorporating Annotated replies to Audit Paras are enclosed as **Annexure – XX** at page Nos.44 to 62. There is no para under Part II-A (serious irregularities) in the Audit Report for 2012-13.

3. **Comments in respect of outstanding Audit Paras**

Total outstanding audit paras upto 2011-12	14
2012-13	06 (Para 7 is for depositing Audit fee)
Total	20

The audit paras are being pursued with AG Office for early settlement of audit observations.

4. **Progress of Plan and Non Plan expenditure**

The Status report on progress of expenditure under Plan-(Non-Recurring)-Creation of Capital Assets, Plan (General)-Recurring and Non-Plan (Recurring) scheme at the end of 4th quarter i.e. 31.3.2014 of the financial year 2013-14 is placed in Finance Committee vide item no.F.27.3.9.

5. **Pending vigilance matters and enquiry report thereto**

One case is still pending.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.
