

NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH  
SECTOR-26, CHANDIGARH-160 019

AGENDA FOR THE SEVENTH MEETING  
OF THE FINANCE COMMITTEE  
TO BE HELD ON 23.2.2007 AT 11.30 A.M  
AT NITTR CHANDIGARH

CONTENTS

ITEM NO.	PARTICULARS	PAGE NO.(S)
ITEM NO.F.7.1	TO CONFIRM THE MINUTES OF THE 6 <sup>TH</sup> MEETING OF FINANCE COMMITTEE HELD ON 13.10.2006 AND TO REPORT ACTION TAKEN THEREON.	1
ITEM NO.F.7.2	TO CONSIDER WRITE OFF OF OBSOLETE AND UNSERVICEABLE STORES INCLUDING EQUIPMENT, FURNITURE ETC.	2-4
ITEM NO.F.7.3	PROGRESS OF EXPENDITURE IN AUTONOMOUS ORGANIZATIONS RECEIVING GRANTS-IN-AID FROM THE MINISTRY OF HRD.	5-6
ITEM NO.B.7.4	TO CONSIDER TERMS AND CONDITIONS OF SERVICE OF THE INSTITUTE FACULTY – REIMBURSEMENT OF COST OF BOOKS ETC.	7

ANNEXURES

I	Enclosure to Item No F.7.1(a)	8-12
II	Enclosure to Item No.F.7.2	13-53
III	Enclosure to Item No F.7.2	54-55
IV	Enclosure to Item No F.7.2	56-57
V	Enclosure to Item No F.7.3	58-59

**ITEM NO. F. 7.1 TO CONFIRM THE MINUTES OF THE 6<sup>TH</sup> MEETING OF FINANCE COMMITTEE HELD ON 13.10.2006 AND TO REPORT ACTION TAKEN THEREON.**

(a) The minutes of the 6<sup>th</sup> meeting of the Finance Committee of the Institute held on 13.10.2006 were circulated amongst all of its members vide institute letter No. NITTTR/Board/6<sup>th</sup>-Minutes/34162-174 dated 18.10.2006 for their information and comments, if any. A copy of the minutes is enclosed as **Annexure-I at page No.8-12** for perusal. Since no comments have been received from any of the members, the same may be confirmed as recorded.

**(b) The following items have been noted:**

Item No. F.6.1 (a) Confirmation of Minutes of the 5<sup>th</sup> meeting of Finance Committee.

Against

Items No.F.4.3 Institute's requirement for additional space for (i) Lecture Hall Complex and (ii) New Hostel Block.

Against

Item No. F.4.6 Introduction of Block Grant Scheme 2005 (Non Plan) of Government of India in respect of Centrally Funded Higher Education Institutes of Importance.

Against

Item No. F.5.7 Audit Report of the institute for the year 2005-2006.

Item No. F.6.2 Approval of the Revised Budget Estimates of the Institute for the Financial year 2006-2007 and Budget Estimates for the year 2007-2008.

Item No. F.6.3 Approval of the Annual Accounts of the Institute for the year 2005-06.

Item No. F.6.4 Creation of a Post of Hindi Officer in the pay scale of Rs. 6500-10500.

Item No. F.6.5 Grouping of some Group 'D' Posts with identical pay scales in the same cadre.

Item No. F.6.6 Delegation of Financial Powers to Heads of Department to incur expenditure upto Rs.2500/- in each case.

