

**MINUTES OF THE SECOND MEETING OF THE FINANCE COMMITTEE HELD ON SEPTEMBER 29, 2004 AT 11.00 A.M. AT NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH(NITTTR) CHANDIGARH**

The second meeting of the Finance Committee was held on September 29, 2004 at 11.00 a.m. at National Institute of Technical Teachers' Training & Research(NITTTR), Chandigarh. The following were present:

- 1. Shri Yash Pal Mahajan,  
Chairman, Board of Governors,  
NITTTR Chandigarh,  
# 1107, Sector 33-C,  
CHANDIGARH Chairman
  
- 2. Dr. AK Ambasht  
Director(T) Member  
Government of India,  
Ministry of Human Resource Development,  
Department of Secondary & Higher Education,  
Shastri Bhawan,  
NEW DELHI 110 001
  
- 3. Shri Vickram Jaidka, Member  
# 11, Shivalik Enclave,  
NAC Manimajra,  
CHANDIGARH
  
- 4. Dr OP Bajpai, Member-Secretary  
Director,  
National Institute of Technical Teachers'  
Training & Research,  
Sector 26,  
CHANDIGARH 160 019

The following member could not attend the meeting:

- 1. Shri SK Ray, Member  
Financial Adviser,  
Government of India,  
Ministry of Human Resource Development,  
Integrated Finance Division(IFD),  
Department of Secondary & Higher Education,  
Shastri Bhawan,  
NEW DELHI 110 001

At the outset, Chairman, Shri Yash Pal Mahajan extended warm welcome to all the members of the Committee and expressed his deep gratitude towards them for having spared their valuable time for attending the meeting. He then requested Dr OP Bajpai, Director and Member Secretary of the Committee to conduct the proceedings.

Dr OP Bajpai, Director also extended warm welcome to the Chairman and other members of the Committee and thanked them for sparing their valuable time to attend the meeting inspite of their busy schedule. He expressed his gratitude towards Dr AK Ambasht, Director(T), MHRD, Chairman and members of the Committee for their whole hearted support to the institute cause and their commendable contributions resulting in the growth and development of the Institute. He also appreciated the role of administration and accounts for the efficient and smooth working of the Institute. Thereafter the various agenda items were discussed as under :

**ITEM NO.F.2.1**

**TO CONFIRM THE MINUTES OF THE 1<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE OF NITTR CHANDIGARH HELD ON JUNE 18, 2004 AND TO REPORT ACTION TAKEN THEREON.**

(a) The minutes of the I<sup>st</sup> meeting of the Finance & Personnel Committee held on June 18, 2004 were confirmed as recorded. While noting the follow up action on the various decisions/recommendations made by the Committee in its I<sup>st</sup> meeting including the pending items of its previous meetings as reported in the agenda, it was further deliberated as under:

