

Note Regarding the QIP Admission Process for All QIP Applicants

The admission process for obtaining higher education under Quality Improvement Program (QIP) of AICTE starts one academic year in advance. The candidates who are offered admission to Ph.D degree during the year 2022-23 start their 60 days contact period in the academic year 2022-2023 and join as full-time students in the academic year 2023-2024. The candidates offered admission to M.Tech degree during the year 2022-23 join as full-time students in academic year 2022-2023.

The admission process starts from the online portal hosted at principal coordinating institute. The role of principal coordinating institute rotates among various IITs (major centres). The professor-in-charge at principal coordinating institute is called "Principal Coordinator". For admission in the years 2021-2022 and 2022-2023, IIT Kharagpur will act as the principal coordinating institute.

The candidates seeking admissions under QIP are required to go through following admission process.

1. The candidate creates his/her login id and password on the QIP admissions portal link located at www.cep.iitkgp.ac.in/qip. New registrations will be closed on 31st March, 2022 (Thursday), 17:00.
2. After creating login id, the candidates can login to the portal and fill up their details in the application form online. The candidates are required to upload their photograph, signature, and all relevant certificates/document during the application process. The candidate may refer to the brochure for detailed information about each field in the application form.
3. The candidates can add/edit the application form online till 31st March, 2022 (Thursday), 17:00 hrs (if candidate has not submitted the application form by clicking 'Final Submit' button). The candidates will not be able to edit the application form after this date.
4. Once the complete details about the candidate are entered and saved, and all the relevant certificates/documents along with the photo and signature etc. are uploaded, applicant will be forwarded to the "**Final View**" of the application, where applicant can verify the information(s) and check the uploaded files. If needed, corrections can also be made before the submitting final submission. To toggle between pages please use "**Previous**" and "**Next**" button. Once the **FINAL SUBMIT** button is clicked, the candidate will not be allowed to modify the contents of the application
5. The next step in the admission process is to pay the application fees online (non-refundable) and finally take the Final Print out.
6. Please note that once the candidate submitted the form, the application form is locked.
7. Please verify all application details before submitting the form, any changes in the application details are not permitted after submission.
8. The candidates shall send the application final printout (only one copy) to the Principal Coordinator, Associate Dean, Outreach (CE&T/loE), IIT Kharagpur. Remember that application

form and all enclosures are to be sent to the Principal Coordinator, QIP only. Please do not send anything to the QIP Centres. The last date for receiving the application printouts at Principal Coordinator Office is 11th April, 2022 (Monday).

9. The applications received at the Principal Coordinator office are scrutinized for eligibility. The incomplete and ineligible applications are declined at the Principal Coordinator's office.
10. All eligible applications are forwarded to the respective QIP centres.
11. The QIP centres further scrutinize the applications received by them and issue the call letters for online interviews for shortlisted candidates.
12. The QIP centres conduct the online interviews and send their recommendations to the Principal Coordinator. Also, the QIP centres give ranks to recommended candidates and forward their recommendations to the Principal Coordinator.
13. The Principal Coordinator compiles all recommendations according to the institute ranks and candidate choices, hosts the NQCC meeting where all the recommendations are discussed and final admissions are decided.
14. The final list of candidates who are offered admission under QIP is displayed on the website www.cep.iitkgp.ac.in/qip and communicated to all the QIP centres.
15. Offer letters will be issued to the selected candidates by the respective QIP Centres or Academic section of the institutions offering the admission.