

# फाइनेंस कमेटी की 51वीं बैठक

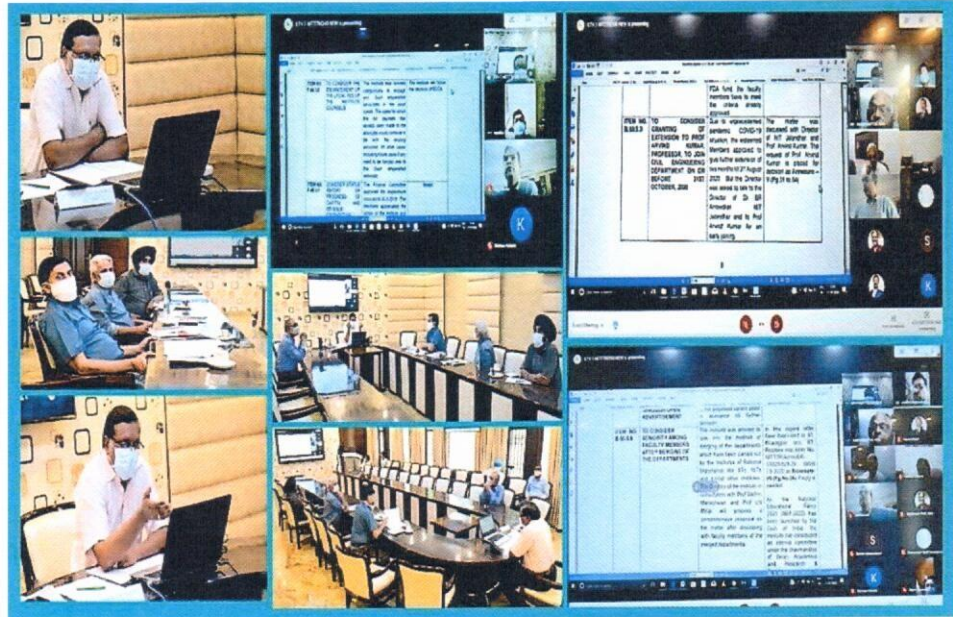
के लिए एजेंडा

19 अक्टूबर 2021 समय 3:00 बजे

## Agenda for

51

## Meeting of Finance Committee



राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़

**National Institute of Technical Teachers Training and Research**  
Sector 26, Chandigarh

**AGENDA ITEMS FOR THE 51<sup>ST</sup> MEETING OF THE FINANCE COMMITTEE  
TO BE HELD ON 19.10.2021 THROUGH PHYSICAL/VIDEO  
CONFERENCING MODE**

**CONTENTS**

<b>ITEM NO.</b>	<b>PARTICULARS</b>	<b>PAGE(S)</b>
<b>F.51.0</b>	<b>WELCOMING OF THE CHAIRMAN AND MEMBERS</b>	<b>1</b>
	<b>PREVIOUS MEETINGS</b>	
<b>F.51.1</b>	<b>TO CONFIRM THE MINUTES OF THE 50<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 18.06.2021 THROUGH ONLINE MODE/VIDEO CONFERENCING</b>	<b>1</b>
<b>F.51.2</b>	<b>ACTION TAKEN REPORT ON PREVIOUS DECISIONS</b>	<b>1-6</b>
<b>F.51.3</b>	<b>ITEMS FOR CONSIDERATION AND APPROVAL</b>	
	F.51.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.9.2021	7
	F.51.3.2 TO CONSIDER AND APPROVE THE PATTERN OF INVESTMENT OF GPF FUNDS	8
	F.51.3.3 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM TO EXPERTS INVITED FOR SHORT TERM COURSES	8-9
	F.51.3.4 TO CONSIDER THE REQUEST OF MRS.APARNA SHARMA D/O LATE SHRI BB SHARMA FOR FAMILY PENSION	9
	F.51.3.5 TO CONSIDER ENHANCEMENT OF ROAD MILEAGE BY OWN CAR/TAXI	10
	F.51.3.6 DEVELOPMENT OF INSTITUTE INFRASTRUCTURE KEEPING IN VIEW OF DEEMED TO BE UNIVERSITY STATUS - REGARDING	10-11
	F.51.3.7 ALLOCATION OF FUND TO STUDENT CLUB ACTIVITIES	11
	F.51.3.8 TO ENHANCE THE SITTING FEE OF THE SELECTION COMMITTEE MEMBERS FOR NON-FACULTY POSITIONS	12
	F.51.3.9 THE REVISED BUDGET ESTIMATES FOR THE YEAR 2021-22 AND BUDGET ESTIMATES FOR THE YEAR 2022-23	12
<b>F.51.4</b>	<b>ANY OTHER ITEM (S) WITH THE PERMISSION OF THE CHAIR.</b>	<b>12</b>

## ANNEXURES

Annexure	Particulars	Page No.
I	Enclosure to Item No. F. 51.1	1-6
II	Enclosure to Item No. F.51.2/50.3.2	7
III	Enclosure to Item No. F. 51.2/50.3.4	8-9
IV	Enclosure to Item No. F. 51.2/50.3.5	10
V	Enclosure to Item No. F. 51.2/50.3.6	11
VI	Enclosure to Item No. F.51.2/50.4.1	12-18
VII	Enclosure to Item No. F. 51.2/50.4.2	19
VIII	Enclosure to Item No. F. 51.2/50.4.3	20
IX	Enclosure to Item No. F. 51.3.2	21-22
X	Enclosure to Item No. F. 51.3.2	23-24
XI	Enclosure to Item No. F. 51.3.3	25
XII	Enclosure to Item No. F. 51.3.3	26
XIII	Enclosure to Item No. F. 51.3.4	27
XIV	Enclosure to Item No. F. 51.3.4	28
XV	Enclosure to Item No. F. 51.3.4	29-31
XVI	Enclosure to Item No. F. 51.3.4	32-34
XVII	Enclosure to Item No. F. 51.3.4	35-37
XVIII	Enclosure to Item No. F. 51.3.6	38-39
XIX	Enclosure to Item No.F.51.3.6	40-43
XX	Enclosure to Item No. F. 51.3.8	44
XXI	Enclosure to Item No. F. 51.3.8	45
XXII	Enclosure to Item No. F. 51.3.9	Separate Booklet

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान  
सेक्टर 26, चंडीगढ़ 160019

AGENDA FOR THE  
51<sup>st</sup> MEETING OF THE FINANCE COMMITTEE TO BE HELD ON  
19.10.2021 THROUGH PHYSICAL/VIDEO CONFERENCING MODE

HOST VENUE: NITTTR, CHANDIGARH

51.0 Welcoming the Chairman and Members

PREVIOUS MEETING

ITEM NO. F.51.1 TO CONFIRM THE MINUTES OF THE 50<sup>th</sup> MEETING  
OF THE FINANCE COMMITTEE HELD ON 18.06.2021  
THROUGH ONLINE MODE/VIDEO CONFERENCING

The minutes of the 50<sup>th</sup> meeting of the Finance Committee of the Institute held on 18.06.2021 were circulated amongst all the members vide Institute letter No. NITTTR/Board/ 54<sup>th</sup>/744-756 dated 23.06.2021. Copy of the minutes of said meeting is enclosed **Annexure-I (Pg. No.1 to 6)**. Since no comments were received from any member, hence, the same may be recorded as confirmed.

(For Consideration & Confirmation)

ITEM NO. F. 51.2 ACTION TAKEN REPORT ON PREVIOUS  
DECISIONS

ITEM NO.	AGENDA	DECISION	ACTION TAKEN
ITEM NO. F.50.1	TO CONFIRM THE MINUTES OF THE 49 <sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 23.3.2021 THROUGH VIDEO CONFERENCING	As no comments were received from members, hence, the minutes of the 49 <sup>th</sup> meeting of the Finance Committee held on 23.3.2021 were recorded as confirmed.	Noted

ITEM NO. F.50.3.1	CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 18.6.2021	The status report on progress of capital and revenue expenditures, including that of grant heads, presented by the institute upto 18.6.2021 was deliberated and approved. The same was recommended to BOGs for consideration and approval.	Noted
ITEM NO. F.50.3.2	TO APPROVE THE FINANCIAL POWERS OF DDO/ACO, SR.ADO/FIA, PI AND DIRECTOR FOR SIGNING CHEQUES OR MAKING PAYMENT THROUGH NEFT/RTGS.	The proposal of the institute on delegation of financial power to ACO/ DDO/FIA/Project In-charge/Project Investigator/ Director was deliberated and approved. However, before the payment is made it would require approval on the note sheet by the director after following due procedures. The same is recommended to BOGs for consideration and approval.	Office Order No. 96 dated 16.7.2021 has been issued <b>Annexure-II (Pg. No. 7 )</b>
ITEM NO. F.50.3.3	TO APPROVE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2020-21	The Hon'ble members approved the annual accounts of the institute for the year 2020-21 and same was recommended to BOGs for consideration and approval.	Noted

<p><b>ITEM NO. F.50.3.4</b></p>	<p><b>TO CONSIDER AND APPROVE THE REVISION OF TARIFF/RENTAL CHARGE OF GUEST HOUSE</b></p>	<p>The agenda item after deliberations was accepted and was recommended to the BOGs for approval. The members opined that as the tariff change is not a regular affair, hence, any such change must be brought to the Finance Committee for consideration and approval.</p>	<p>Circular No. 55 dated 28.7.2021 has been issued <b>Annexure-III (Pg. No. 8 to 9)</b>. It is submitted that QIP PhD Scholars/QIP ME Students/ Research Scholar with fellowship may be permitted to be in Guest House 2 with a monthly rent of Rs.5,000/- plus electricity charges. If it is shared basis then Rs.6,000/- per room per month plus electricity charges</p>
<p><b>ITEM NO. F.50.3.5</b></p>	<p><b>IMPLEMENTATION OF AMENDMENT IN GUIDELINES ISSUED FOR UTILIZATION OF CUMULATIVE PROFESSIONAL DEVELOPMENT ALLOWANCE (CPDA)</b></p>	<p>The matter was deliberated. It was clarified that due to online requirements, the devices like laptop, notepad, notebook etc as mentioned on the cited Ministry letter can be purchased from the capital grant OH-35 for the faculty members. However, the faculty member is required to return such items to institute on leaving the institute to join another organization or on retirement. The purchase procedures enumerated on the cited ministry letter are to be followed. The grant of CPDA is to be used for the purpose defined for CPDA. The institute was permitted to proceed as per the direction of the letter. Same is forwarded to BOGs for approval</p>	<p>Circular No. 50 dated 23.7.2021 has been issued <b>Annexure –IV (Pg. No. 10)</b></p>

<p><b>ITEM NO. F.50.3.6</b></p>	<p><b>EXPERT LECTURE SERIES BY INTERNATIONAL EXPERTS</b></p>	<p>The proposal of the institute to conduct lecture series by inviting international experts was discussed and in the academic interest was approved. The payment of \$150 (USA 150 Dollars) as honorarium for one and half hour session was also approved. The same was forwarded to BOGs for consideration and approval.</p>	<p>Office Order No. 97 dated 16.7.2021 has been issued <b>Annexure-V (Pg. No.11)</b></p>
<p><b>ITEM NO. F.50.3.7</b></p>	<p><b>TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT AND SOFTWARE ETC. AS OBSOLETE OR UNSERVICEABLE</b></p>	<p>The agenda item was discussed. The recommendations of the physical verification committees (scrapping committee) constituted for the purpose of review and verification were examined. After the deliberation the same was accepted and recommended to BOGs for consideration and approval.</p>	<p>Written off material being collecting from the department for disposal.</p>
<p><b>ITEM NO. F.50.4.1</b></p>	<p><b>RATIFICATION OF MEMORANDUM OF UNDERSTANDING BETWEEN NITTTTR CHANDIGARH AND PUNJAB NATIONAL BANK</b></p>	<p>The Honorable Members appreciated the initiative of the institute to install the ATM of Punjab National Bank near the main gate of the institute. The agenda item was ratified. However, the institute was advised to explore possibility of getting some nominal rent for the institute from PNB.</p>	<p>A Memorandum of understanding has been signed between NITTTTR Chandigarh and Punjab National Bank authority copy attached <b>Annexure - VI (Pg.No.12-18)</b> As per said MoU PNB authority has upgraded the ATM to Digital Bank. NITTTTR has provided total carpet area of 334.88 Sq ft for Digital Bank. Rent of the premises for the first block of 3 years period monthly rent at the rate of Rs.25,000/- and for the subsequent block of 3 years each at</p>

			monthly rent with increase @ 10% in the rent at the end of respective previous block. The PNB Bank will install the independent meter electricity connection (4 KVA) and water for exclusive use of Bank. The Bank shall be liable to pay the bill for electricity and water consumption charges.
ITEM NO. F.50.4.2	GRANT OF HAG SCALE TO PROF. SHYAM SUNDAR PATTNAIK, PROFESSOR OF ETV CENTRE (NOW MEDIA ENGINEERING DEPARTMENT)	The agenda item to grant HAG to Prof. Shyam Sundar Pattnaik was discussed on the line of the ministry letters issued on the grant of HAG Scale to professor of CFTIs on appointed as Director in CFTIs by Ministry of Education, Govt. India (Earlier MHRD). As the item was pertaining to Prof. Shyam Sundar Pattnaik, he recused himself from the discussion on this item. The Hon'ble member after examining the ministry letter issued in this direction (letter No. F.No. 33-9/2011-TS.III dated 11 February 2019), approved grant of HAG scale to Prof Shyam Sundar Pattnaik, Professor, ETV (Now Media Engineering) of this institute on the same line apropos of the stated letter. The same was recommended to BOGs for approval.	Office Order No. 95 dated 16.7.2021 has been issued <b>Annexure – VII (Pg. No. 19)</b>



<p><b>ITEM NO. F.50.4.3</b></p>	<p><b>TO CONSIDER ENHANCEMENT OF MONTHLY REMUNERATION OF DR. PAWAN KUMAR KANSAL, INSTITUTE PART-TIME MEDICAL OFFICER AND PART-TIME DISPENSARY ATTENDANT</b></p>	<p>The agenda item on enhancement of remuneration to Doctor of the institute and hiring of two nurses/paramedical staff was accepted. It was emphasized that the doctor must attend the institute dispensary from 3 PM to 6 PM on all days except Sunday and gazetted holiday. The paramedical staff shall be hired by the institute through the service provider once the physical mode activities start. The same was recommended to BOGs for approval.</p>	<p>Office Order No. 94 dated 15.7.2021 has been issued <b>Annexure-VIII (Pg. No. 20)</b> after appointment of the medical officer on the part-time basis.</p> <p>Institute has made best efforts to engage two staff nurses on Rs.10,000/-remuneration p.m. as approved by the BOGs in its meeting held on 18.6.2021 vide item No.B.54.5.1 and F.No.50.4.3. On this approved remuneration, it is difficult to find appropriately qualified and experienced staff nurse/para medical staff. Finance Committee may kindly allow to hire the staff nurse/para medical staff on D.C. (UT) rates which is Rs.30,189/- as on to-day.</p>
<p><b>ITEM NO. F.50.4.4</b></p>	<p><b>TO AMENDMENT FINANCIAL NORMS OF TRAINING OF NON-TEACHING STAFF OF THE INSTITUTE</b></p>	<p>The agenda item after deliberation was accepted by the Hon'ble members and same was recommended to BOGs for approval</p>	<p>Noted</p>

**ITEM NO. F.51.3. ITEMS FOR CONSIDERATION AND APPROVAL**

**ITEM NO. F.51.3.1 TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.9.2021**

(Rs. in Lacs)

Scheme	Budget Estimates for 2021-22 approved by BOGs	Opening Balance as on 01.04.2021	Grant Received from GOI MOE as on 30.9.2021	Internal Income Generated	Total Fund Available as on 30.9.2021	Progressive Expenditure upto 30.9.2021	Balance as on 1.10.21
Capital (OH-35)	6050.90	305.15	100.00	0.00	405.15	90.61	314.54
Training and Pension (OH-31)	1402.95	624.69	200.00	20.11	844.80	540.45	304.35
Salary and Retirement Benefits (OH-36)	3931.33	1619.51	0.00	0.00	1619.51	1315.87	303.64
Non-Salary out of IRG	283.00	1868.28	0.00	229.37	2097.65	73.64	2024.01

**FINANCE COMMITTEE MAY CONSIDER, APPROVE AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.51.3.2 TO CONSIDER AND APPROVE THE PATTERN OF INVESTMENT OF GPF FUNDS**

Accumulations of Funds under General Provident Fund of the institute was decided as per **Annexure P-IX (Pg No. 21-22)** to be invested as per the following pattern which stand approved by the FC vide item no. 37.2.1 in its 37<sup>th</sup> meeting

1.	In the shape of FDRs in PSU Banks	50%
2.	In the shape of FDRs in Scheduled Commercial Banks other than PSU	20%
3	Government Securities	30%

The pattern of investment was reviewed by Committee as per **Annexure – X (Pg. No.23-24)** for the purpose and the Committee recommended the following pattern of investment mainly due to higher rate of interest in Scheduled Commercial Bank other than PSU Banks

1.	In the shape of FDRs in PSU Banks	35%
2	In the shape of FDRs in Scheduled Commercial Banks other than PSU Banks	35%
3	Government Securities	30%

**FINANCE COMMITTEE MAY CONSIDER AND APPROVE THE SAME**

**ITEM NO.F.51.3.3 TO CONSIDER AND APPROVE THE ENHANCEMENT OF HONORARIUM TO EXPERTS INVITED FOR SHORT TERM COURSES**

On the recommendation of Finance Committee (vide item No. F.36.2 against item No. F.33.3.4), the Board of Governors in its 39<sup>th</sup> meeting (vide item No. B.39.4.1) held on 27.10.2017 **Annexure – XI (Pg.No.25 )** have approved the honorarium to the experts as per following rates:

- a) Experts invited for engaging session in STC @ Rs.1500/- per session (limited to Rs.3000/- per day per speaker)
- b) Expert in the rank of Professor from IITs and IISc engaging session in STCs @ Rs. 2000/- per session (with maximum limit Rs.5000/- per day per speaker)

Professor & Head, Applied Science has requested **Annexure – XII (Pg.No.26)** to enhance the honorarium for experts of Short Term Course, as the amount already approved is very meagre in today's scenario and is not at par with the other FDP programmes such as AICTE-ATAL, AICTE-QIP etc. To attract the experts from higher level Institute/Industry, it is

proposed that institute may be allowed to pay an honorarium to experts as per following rates:

- a) Expert in the rank of Professor from IITs/IIMs/IISc/IISER engaging session in STC @ Rs. 3000/- per session (Limited to Rs. 5000/- per day per speaker)
- b) Expert invited for engaging session in STC (other than IITs/IIMs/IISc/IISER) @ Rs. 2500/- per session (limited to Rs. 4000/- per day per speaker)

The maximum ceiling of Honorarium will be Rs. 20,000/- for one week programme.

**THE FINANCE COMMITTEE MAY CONSIDER, APPROVE AND MAKE SUITABLE RECOMMENDATIONS TO THE BOARD OF GOVERNORS**

**ITEM NO.F.51.3.4 TO CONSIDER THE REQUEST OF MRS.APARNA SHARMA D/O LATE SHRI BB SHARMA FOR FAMILY PENSION**

Mrs. Aparna Sharma's (D/o Late Shri BB Sharma) Family Pension case was discussed in the 52<sup>nd</sup> meeting of Board of Governors meeting vide item No.B.52.4.1 held on 23.12.2020. The Board advised the Institute to send the detailed case with supporting documents to the Ministry for evaluation and advice **Annexure- XIII (Pg. No. 27)**.

Accordingly, a letter was written to Ministry Vide letter No. 2287, dated 5.2.2021 for advice **Annexure - XIV (Pg. No. 28)**. The Ministry vide letter No. F.No.7-1/2021-TS.IV dated 19.04.2021 advised the institute to send a report covering points stated in **Annexure - XV (Pg. No. 29-31)**

On the advice of the Ministry, the institute wrote letters vide No. 324, 838 and 1099 dated 11.5.2021,1.7.2021 and 22.7.2021 respectively **Annexure- XVI (Pg. No. 32-34)** to Mrs. Aparna Sharma to submit the necessary Affidavit attested by 1st Class Magistrate. Accordingly, she has submitted the Affidavit duly attested by the Magistrate on 8.8.2021 **Annexure- XVII (Pg. No. 35-37)**

Finance Committee may kindly give the direction on the matter.

**THE FINANCE COMMITTEE MAY KINDLY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.51.3.5 TO CONSIDER ENHANCEMENT OF ROAD MILEAGE BY OWN CAR/TAXI**

The local mileage item was placed before the Finance Committee vide item No. F.40.2/39.3.2 held on 3.12.2018 and the recommendation of Finance Committee was approved by the Board of Governors in its 43<sup>rd</sup> meeting held on 3.12.2018 vide Item No. B.43.4.7 as under:-

“The proposal of the Institute has been approved to pay road mileage to experts when they travel by taxi/own car at the rate of Rs.14/- per Km for hilly areas and at the rate of Rs.12/- per Km for other places for actual distance travelled. The maximum of 350 Km each side. The case where the travel is more than 350 Km each side claim will be restricted for 350 Km each side by taxi/own car or rail fare of entitled class at the option of expert. Claim for taxi/own car will be admissible on production of valid taxi and toll tax receipts. No halting charges or driver allowance will be admissible. Local expert will be paid taxi/own car charges at the rate of Rs.12/- per Km”.

In compliance of the above decision, Road Mileage to experts excluded institute faculty and staff when they travel by own Car on official duty. The faculty & staff is still being paid @ Rs.6/- per K.m. as per 2001 approved norms.

Therefore, it is submitted to pay road mileage to faculty and staff of the institute at par with the rate already approved by BOG for the experts as stated above.

The Taxi fare may please be enhanced to Rs.16/- per Km in the hilly region and Rs.15/- per Km for other region.

**THE FINANCE COMMITTEE MAY CONSIDER AND ACCEPT THE ABOVE PROPOSAL AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.51.3.6 DEVELOPMENT OF INSTITUTE INFRASTRUCTURE KEEPING IN VIEW OF DEEMED TO BE UNIVERSITY STATUS – REGARDING**

The Institute was established in the year 1967 and some of the buildings are very old with limited space for increased requirements due to enhanced programs & activities. The status of the Institute is going to be further upgraded as the institute is inspiring to become Deemed to be University.

The Campus Planning and Development Committee of the Institute met on 9<sup>th</sup> July, 2021. The minutes of the meeting is attached **Annexure - XVIII (Pg. No. 38-39)**.

The committee recommended construction of attached bathroom in 40 rooms at Ground Floor of Amartya Hall and Tagore Hall through CPWD, New Construction of First Floor above Estate Office Building, renovation of six bathroom in Sir JC Bose Academic & Administrative Block, Renovation of Dining Hall, Kitchen and Back Courtyard in Guest House, Construction of Four Suites at the First Floor above Syndicate Room and Kitchen area in the Har Gobind Khorana Guest House building.

It is mentioned that construction of 18 Nos houses of Type-VI, V & IV 6 of each type (special) has already been approved by Finance Committee vide item F.41.4.4 and Board of Governors Vide Item No. B.44.4.4. Based on the preliminary drawing submitted by the Chief Architect Department, CPWD has been approached. The CPWD has given the budget estimates and MOU for the consruction work **Annexure-XIX (Pg.No.40-43)**. The foundation stone for the construction has been laid by the Hon'ble Minister of Education, Shri Dharmendra Pradhan on 7th September, 2021 on the occasion of the Annual Day of the Institute. The estimate cost submitted by CPWD is 12,86,42,200

**THE FINANCE COMMITTEE MAY CONSIDER, APPROVE AND MAKE SUITABLE RECOMMENDATION TO BOARD OF GOVERNORS**

#### **ITEM NO. F.51.3.7 ALLOCATION OF FUND TO STUDENT CLUB ACTIVITIES**

The institute has funds under 'Student Welfare Fund'. The number of students are limited in the P.G. Courses and the institute offers only M.E./M.Tech & Ph.D programmes. The Student Welfare Fund in the institute is not sufficient to meet the co-curriculum and extra-curriculum activities. The institute has following five clubs, besides other co-curricula and extra-curriculum activities.

- 1 Sports Club
- 2 Cultural Club
- 3 Literacy Club
- 4 Fitness Club
- 5 Techno Club

Finance Committee may kindly approve budget allocation of Rs. 2.00 lakhs per club per annum (subject to actual expenditure) to be spent from IRG Fund of the institute to facilitate the co-curriculum and extra-curriculum activities of the students.

**THE FINANCE COMMITTEE MAY KINDLY CONSIDER AND RECOMMEND TO THE BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO.F.51.3.8 TO ENHANCE THE SITTING FEE OF THE SELECTION COMMITTEE MEMBERS FOR NON-FACULTY POSITIONS – REGARDING.**

Sitting fee structure was revised for Chairman of the Selection Committee and external expert members of faculty positions to Rs. 8,000/- vide item No. F.43.3.1 and B.47.4.5 (copies is enclosed) **Annexure – XX (Pg.No.44)** Sitting fee for Selection Committee members, other than faculty positions was approved as Rs. 4,000/- per day vide Item No. F.37.2.11 and B.40.4.10 (copies attached) **Annexure – XXI (Pg.No.45)**

The responsibility, involvement & hardwork of the Selection Committee Chairman and external expert members for both the positions i.e. faculty positions and other than faculty positions are same and most of the times they have to work till late evening hours.

In the light of above, it is proposed that sitting fee may please be made equal for both the Selection Committees i.e. for faculty & non-faculty positions, including Chairman and external Experts i.e. Rs. 8,000- per day. However, if the Selection Committee works only for half day, the sitting fee will be paid @ Rs.4,000/-.

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.51.3.9 THE REVISED BUDGET ESTIMATES FOR THE YEAR 2021-22 AND BUDGET ESTIMATES FOR THE YEAR 2022-23**

The Revised Budget Estimtes of the institute for the financial year 2021-22 and budget estimate for the year 2022-23 are attached as **Annexure – XXII (Separate Booklet)**

**FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL**

**ITEM NO. F.51.4 ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR**