

**NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND
RESEARCH, CHANDIGARH**

**AGENDA FOR THE 27TH MEETING OF THE BOARD OF GOVERNORS
TO BE HELD ON 26.04.2013 AT 2.30 P.M ONWARDS**

ITEM NO.B.27.1 TO CONFIRM THE MINUTES OF THE 26TH MEETING OF THE BOARD OF GOVERNORS HELD ON 27.11.2012.

The minutes of the 26th meeting of the Board of Governors of the institute held on 27.11.2012 were circulated amongst all its members vide institute letter No.NITTTTR/Board/26th – Minutes/30254-70 dated 28.12.2012, for their information and comments. Copy of minutes is enclosed as **Annexure – I** (page Nos.1 to 8). However comments have been received from Shri M Sridhar, Under Secretary TS.IV, Ministry of Human Resource Development, Govt. of India vide letter No.7-20/2012.TS.IV dated 08.01.2013 which are enclosed as **Annexure – II** (page No.9) for discussion. Since no other comments have been received from the members, the same may please be confirmed as recorded.

ITEM NO.B.27.2 TO NOTE THE ACTION TAKEN ON THE DECISIONS MADE IN THE 26TH MEETING OF THE BOARD OF GOVERNORS HELD ON 27.11.2012

S.No.	Item	Action Taken
B.26.1	To confirm the minutes of the 25th meeting of the Board of Governors held on 23.06.2012. The minutes were confirmed as recorded	Noted
B.21.3.8	To approve the qualification and experience for faculty posts. The Member Secretary informed the house that the details as desired by the MHRD has already been sent. The Board Members requested the representative of MHRD, New Delhi for an early action in this regard.	Reminder has been sent to MHRD, New Delhi on 08.02.2013 through speed post for approving qualifications and experience for various faculty positions. Reply is awaited.
B.22.1	To consider protection of pay of Mrs. Kanika Sharma and claim of seniority w.e.f. 17.09.2004. The Board of Governors noted the action of the institute regarding the protection of pay and claim of seniority with effect from 17-9-2004 of Mrs Kanika Sharma.	

	<p>The Member-Secretary apprised the House that a committee consisting of Dr. P. Bapaiah (Registrar, IISER, Mohali), Dr. JS Saini, Dr. BS Pabla and Dr. Rakesh Wats has been constituted to look into the complaint made by Ms Parul Rajput, R/o House No. 144-S, Model Town Hisar regarding irregularities in the appointment of Mrs Kanika Sharma for the post of Assistant Professor, Electronics and Communication Engineering Department. The committee has been requested to submit the report at the earliest possible.</p>	<p>The fact sheet has been prepared. The committee is investigating the matter based on the facts and figures. The committee is yet to submit its report.</p>
B.22.5	<p>To report regarding issuance of charge sheet to Shri K.L. Singla, Senior Administrative Officer.</p> <p>The Chairman, Board of Governors authorized Dr N. Sathyamurthy (Board Member) to go through the case and the appeal of Shri KL Singla and give his comments so that the BOGs may take a suitable decision on the issue.</p>	<p>Dr. N. Sathyamurthy has been requested vide letter No.NITTTTR /Admn/E-1/34437 dated 30.01.2013 to go through the case and the appeal of Shri K.L. Singla and give his comments. The reply is awaited.</p>
B.23.3.5	<p>To consider the inter-se seniority of CAS promoted faculty and openly selected faculty.</p> <p>The Board of Governors deliberated on the issue and decided to wait for the notification regarding the AICTE guidelines on Career Advancement Scheme for taking final decision on the issue.</p>	<p>AICTE has issued gazette notification dated 08.11.2012 regarding Career Advancement Scheme for the teachers and other academic staff in technical institutions (Degree). It is pointed out that these guidelines are silent on the issue of Inter-se-seniority of CAS promoted faculty and openly selected faculty. Board of Governors may consider the above and may advise on the issue, keeping in view the guidelines regarding the above subject as approved by the Board of Governors of NITTTTR Bhopal.</p>
B.23.3.8	<p>To approve filling up of vacant posts in NITTTTR Chandigarh.</p> <p>The Board requested the Ministry official to look into the matter for an early action.</p>	<p>The last reminder was sent on 12.02.2013. Reply from MHRD is awaited. At present 52 (non-faculty) posts are lying vacant as on date. Institute has advertised four non-faculty and one faculty position vide advertisement No.135-12/2012</p>

B.23.3.10	<p>Promotion of Dr. Hemant Sood for the post of professor under career advancement scheme.</p> <p>The Member - Secretary placed the recommendations of the committee consisting of Dr.N. Sathyamurthy, Dr Manoj Dutta and Director, NITTTTR, Chandigarh, regarding promotion of Dr. Hemant Sood for the post of Professor under Career Advancement Scheme, before the Board of Governors. During discussions on the issue, the MHRD Official and Shri S.P. Oswal, Board Member were of the opinion to seek the clarification from AICTE in the matter. However, after detailed deliberations, the Board approved the recommendations of the committee regarding promotion of Dr. Hemant Sood for the post of Professor under CAS.</p>	<p>The matter has been referred to Govt. of India for taking clarification from AICTE at their level vide letter No. NITTTTR / EA-1 / 33348 / 33573 dated 24.1.2013. Reply is awaited.</p>
B.25.3.1	<p>To ratify appointments of Assistant Professors advertised by this institute against advertisement no. 127-1/2011 – regarding.</p> <p>This was noted by members of the Board of Governors.</p>	Noted
B.25.4.2	<p>To consider change of recruitment rules for the post of LDC under 10% quota.</p> <p>This item is being placed at Item No. B.26.4.4.</p>	Noted
B.25.4.3	<p>To consider re-employment of faculty beyond the age of Superannuation.</p> <p>The Board considered the matter and directed that in future a minimum of one month's notice on either side shall be the condition for relieving the re-employed faculty.</p>	<p>The condition has been noted and the Professor presently working has been informed about the decision of Board of Governors.</p>
B.25.4.4	<p>To consider admissibility of retirement benefits on superannuation retirement of Shri K.L. Singla.</p> <p>This was noted by members of the Board of Governors.</p>	Noted
B.25.4.5	<p>Placement of status report on various issues relating to the institute.</p> <p>This was noted by members of the Board of Governors.</p>	Noted
B.25.4.6	<p>To consider grant of promotion under career advancement scheme to the eligible faculty of the institute.</p> <p>This was noted by members of the Board of Governors.</p>	<p>Separate item in this regard has been put up vide item No.B.27.5.7</p>

B.26.3.1	To report regarding appointment of Director This was noted by members of the Board of Governors.	Noted
B. 26.3.2	To report regarding relieving of Dr. S.K. Das from the post of Director (additional charge) This was noted by members of the Board of Governors.	Noted
B. 26.3.3	To report continuance of service of institute employees after attaining the age of 50/55 years This was noted by members of the Board of Governors.	Noted
B. 26.3.4	To report about nomination of one faculty member on the Board of Governors of the institute. This was noted by members of the Board of Governors.	Noted
B. 26.3.5	To report regarding completion of probation period of institute employees This was noted by members of the Board of Governors.	Noted
B. 26.3.6	To report retirement of staff on their superannuation / voluntary retirement during the period from 01.07.2011 to 30.09.2012 This was noted by members of the Board of Governors.	Noted
B. 26.3.7	To report regarding Memorandum of Understanding between NITTTR Chandigarh and other institutes This was noted by members of the Board of Governors.	Noted
B. 26.4.1	To consider and approve the minutes of the 24th meeting of Finance Committee held on 19.10.2012 The Board of Governors approved the minutes of the 24 th meeting of Finance Committee held on 19-10-2012 at 11.30 A.M. at NITTTR, Chandigarh	Noted
B. 26.4.2	To consider and approve the minutes of the 14th meeting of Academic Council held on 26.09.2012 The Board of Governors approved the minutes of the 14 th meeting of Academic Council held on 26-09-2012 at NITTTR, Chandigarh.	Noted

B. 26.4.3	<p>To consider and approve the annual report of the institute for the year 2011-2012</p> <p>The Board of Governors considered and approved the Annual Report of the institute for the year 2011-12.</p>	Noted
B. 26.4.4	<p>To consider change of recruitment rules for the post of LDC under 10% quota</p> <p>The Board deliberated on the issue and approved the following criteria for recruitment of LDC under 10% quota from internal employees in the Pay Band of Rs 5200-20200 with Grade Pay of Rs 1800/- and having minimum qualification of Matriculation:</p> <ol style="list-style-type: none"> 1. Minimum of Ten Years of Service in the Institute 2. Qualifying test(s) 3. Seniority-cum-Fitness amongst the qualifying candidates 	One post of LDC under 10% quota has been filled. The selected candidate has joined the post. Another post under 10% quota is yet to be filled amongst the MSAs who are in the Grade Pay of Rs.1800/-.
B. 26.4.5	<p>To consider sponsorship of institute faculty for ME/Ph.D. programmes under the Quality Improvement Programme of the AICTE.</p> <p>The Board deliberated and approved for sponsoring institute faculty upto 5% of the sanctioned strength for M.E/Ph.D under QIP programme of the AICTE. All other conditions regarding sponsorship of institute faculty for ME/Ph.D programme under QIP as approved by the BOGs in its 89th meeting vide Item No. B.89.12 held on 18-6-2001 will remain the same.</p>	The necessary amendments has been made in the rules.
B. 26.4.6	<p>To consider participation in TEQIP-II - information and approval of Board</p> <p>The Board deliberated and approved the participation of the institute in TEQIP-II.</p>	Noted
B. 26.4.7	<p>Placement of status report on various issues relating to the institute</p> <p>The issues under the item were noted by the Board of Governors.</p>	Noted

B. 26.4.8	<p>To consider and approve the proposal for Establishing International Centre for Skill Development and two R & D Centres in Sector 26, Chandigarh.</p> <p>The Board of Governors approved the proposal for Establishing International Centre for Skill Development and Two R&D Centres in Sector 26, Chandigarh.</p>	<p>Chief Architect, Chandigarh Administration has been requested to provide a land in Sector 26 in lieu of land in Sector 42 campus for construction of the International Centre for Skill Development and two R&D Centres in Sector 26, Chandigarh. The matter is pending and reply is awaited.</p>
B. 26.4.9	<p>To inform about the difficulties in finalization of pensionary dues of employees covered under New Pension Scheme.</p> <p>The Board of Governors directed that the matter may be taken up with PFRDA, New Delhi regarding the benefits under New Pension Scheme (2004).</p>	<p>Dr. J.S. Saini and Shri PP Kaushik were deputed to PFRDA New Delhi to seek clarification on New Pension Scheme related issues. They visited PFRDA on 28.01.2013. Their brief report is enclosed as Annexure – III at page No.10 for the kind perusal of the Board of Governors. After going through the report institute vide letter No. NITTTTR / Admn / E-1 / 36553 dated 21.02.2013 has requested GOI to clarify regarding the admissibility of retirement gratuity to Dr. KM Rastogi. Copy attached as Annexure – IV at page No.11.</p> <p>It is pointed out here that 16 faculty & staff members who were under CPF cum Gratuity Scheme prior to 1.1.2004 has filled writ petition in the Hon'ble Punjab and Haryana High Court requesting the institute not to remit their CPF contribution prior to 1.1.2004 to PFRDA. Date of hearing has been fixed on 26.08.2013.</p>
B. 26.4.10	<p>To consider change of qualification for the post of Senior Administrative Officer.</p> <p>The Board of Governors approved the qualifications and experience for the post of Senior Administrative Officer with one change that the minimum age for the said post would be 50 years instead of 45 years as proposed by the committee set up to review the qualifications for the post of Senior Administrative Officer.</p>	<p>This institute had advertised the post of Senior Administrative Officer with the changes in qualification and experience as approved by BOGs. The last date for receipt of applications was 15.03.2012. The recruitment process is going on.</p>

<p>B. 26.4.11</p>	<p>To consider and approve the amendments / modifications in house allotment rules of the institute.</p> <p>The Board of Governors directed that the amended rules may be placed in the Institute Library for the comments, if any, from the employees of the institute for a period of ten days. If no comments are received then these may be considered as approved.</p>	<p>As per the direction of the Board of Governors a copy of the amended House Allotment Rule was placed in the institute Library vide circular No.237 dated 10.01.2013 for the comments of institute employees. Only two representation were received which are as under:</p> <ol style="list-style-type: none"> 1. Restricting change of house in the same category only once 2. Reservation of houses for out of turn allotment. <p>A committee was constituted to discuss the above two points on 23.01.2013. After deliberation the committee recommends as under:</p> <ol style="list-style-type: none"> 1. Providing 3 opportunities for change of house in the same category may be retained as already incorporated in amended / modified House Allotment Rules. 2. The House Allotment Rules Committee has already recommended reservation of houses for SC/ST and physically disabled as per Govt. of India Rules.
<p>B. 26.4.12</p>	<p>Approval for issuance of appointment letter for the post of Assistant Professor, Applied Science (Applied Mathematics) to the next in panel and cancellation of appointment of Dr. Aditya Kaushik who was offered the post of Assistant Professor, Applied Science (Applied Mathematics) regarding.</p> <p>The Board of Governors approved issuance of appointment letter to Dr Komal, for the post of Assistant Professor, Applied Science (Applied Mathematics) and cancellation of appointment of Dr Aditya Kaushik.</p>	<p>Dr. Komal has joined the post of Assistant Professor, Applied Science (Applied Maths) on 15.03.2013 (A/N).</p>
<p>B. 26.4.13</p>	<p>Approval of selection for the post of Electronics Engineer advertised by this institute against advertisement no. 132-2/2012.</p> <p>The Board of Governors approved the appointment of Shri Anil Kumar for the post of Electronics Engineer.</p>	<p>Shri Anil Kumar has joined the post of Electronics Engineer on 10.01.2013 (A.N.)</p>

ITEM NO.27.3

ITEMS FOR REPORTING

ITEM NO.B.27.3.1 TO REPORT CONTINUATION OF SERVICE OF SHRI CHHOTE LAL, TECHNICIAN ON ATTAINING THE AGE 50/55 YEARS

On the recommendations of the Screening Committee, Director is pleased to approve, continuance of service of Shri Chhote Lal, Technician on completion of 50/55 years of age w.e.f. 31.12.2012 or till the normal age of Superannuation under FR 56(j) read with Rule 48 of Central Civil Services (Pension) Rules, 1972. This is, however, subject to review in future by the appointing authority under rules in the public interest.

ITEM NO.B.27.3.2 TO REPORT RETIREMENT OF STAFF ON THEIR SUPERANNUATION DURING THE PERIOD FROM 01.10.2012 TO 31.01.2013

The following institute employees have retired on Superannuation from the institute on the dates mentioned below :

Sr. No.	Name (Sarvshri)	Post	Date of Superannuation
1.	Partap Chand	Senior Technical Assistant	30.11.2012
2.	Janak Dulari	Senior Translator	31.01.2013

ITEM NO.B.27.3.3 TO REPORT REGARDING SPONSORSHIP OF MR. AMIT GOYAL ASSISTANT PROFESSOR, RURAL DEVELOPMENT FOR ADVANCE ADMISSION TO PH.D PROGRAMME UNDER QIP SCHEME FOR THE YEAR 2012-13 FINAL ADMISSION 2013-2014

The Chairman, Board of Governors vide U.O.No.NITTTTR/Admn/01 dated 21.01.2013, has approved the sponsorship of Mr. Amit Goyal, Assistant Professor, Rural Development for advance admission to Ph.D programme under QIP Scheme for the year 2012-13. He has executed a Bond to serve the Institute for atleast three years after completion of Ph.D Degree programme as required under rules. If he will not be able to complete the course under the QIP due to any reason whatsoever, he will be liable to rejoin the Institute immediately, and refund all the expenses incurred by the Institute including salary with 18% interest. The department of Rural Development will manage their academic and other activities locally with the existing faculty without incurring any extra expenditure for the same.

ITEM NO.B.27.3.4 TO REPORT THE CONFIRMATION OF SENIOR TECHNICAL NON-TEACHING STAFF MEMBERS WHO HAVE SUCCESSFULLY COMPLETED THEIR PROBATION PERIOD.

The Chairman, Board of Governors, vide U.O. No.NITTTTR/04 dated 11.02.2013 has approved the confirmation of Shri Pradeep Kumar Bansal, System Programmer Computer Science Department and Shri Amrendra Sharan, Junior System Programmer Computer Science Department who have already completed their probation period successfully.

ITEM NO.B.27.3.5 TO REPORT REGARDING ACADEMIC LEAVE AVAILED BY THE FACULTY DURING THE YEAR 2012

The faculty members of this institute have availed Academic Leave during the calendar year 2012. The details are given in **Annexure - V** at page No.12.

ITEM NO.27.4 ITEMS FOR RATIFICATION

ITEM NO.B.27.4.1 TO RATIFY THE CASE OF UPGRADATION OF BENCH MARK

The Chairman, Board of Governors, vide U.O. No.NITTTTR/05 dated 20.02.2013 has approved the case of upgradation of bench marks in ACRs/APARs of Shri TN Thukral, Research Assistant and Shri GB Pandey, Senior Producer.

THE BOARD OF GOVERNORS MAY RATIFY THE DECISION OF THE CHAIRMAN,
BOARD OF GOVERNORS

ITEM NO.B.27.4.2 TO RATIFY THE RESIGNATION OF Mrs. POONAM SAINI, ASSISTANT PROFESSOR COMPUTER SCIENCE & ENGINEERING

The Chairman, Board of Governors, vide UO No.NITTTTR/06 dated 14.03.2013 has accepted the resignation of Mrs. Poonam Saini, Assistant Professor Computer Science & Engineering and she had been relieved from the Institute service w.e.f. 18.03.2013 (AN) after paying salary in lieu of notice period.

THE BOARD OF GOVERNORS MAY RATIFY THE DECISION OF THE CHAIRMAN,
BOARD OF GOVERNORS

ITEM NO.27.5 ITEMS FOR CONSIDERATION

ITEM NO.B.27.5.1 TO CONSIDER AND APPROVE THE MINUTES OF THE 25th MEETING OF FINANCE COMMITTEE HELD ON 26.04.2013

The 25th meeting of Finance Committee of the institute will be held on 26.04.2013 at 11.30 AM. Agenda papers for this meeting are attached herewith as a separate booklet (**Annexure – VI**). The minutes of the meeting of Finance Committee will be placed at the time of the meeting of the Board of Governors for its consideration and approval.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.27.5.2 TO CONSIDER AND APPROVE THE MINUTES OF THE 15TH MEETING OF ACADEMIC COUNCIL HELD ON 13.03.2013

The 15th meeting of Academic Council of the institute was held on 13.03.2013 at 03.30 PM. The following items were discussed and approved:

A.15.0	To inform the members of the Academic Council about the objectives of the council
A15.1	To confirm the minutes of the Fourteenth meeting of the Academic council held on 26.09.2012
A15.2	To note the Action taken on the decisions made in the Fourteenth meeting of the Academic council held on 26.09.2012
A15.3	To report on the Achievements of the institute for the period from April – February, 2013
A15.4	To Report about the Academic Calendar in respect of M.Tech/ ME programmes (both Regular & Modular) for the session 2013-14
A15.5	To Approve the Operational Plan of the institute for the year 2013-14
A15.6	To consider admissions of Foreign Nationals / Persons of Indian Origin (PIOs) / Non-Resident Indians (NRIs) to M.Tech/ME programmes under Direct Admission of Students Abroad (DASA) Scheme from the Academic Year 2013-14
A15.7	To Seek Guidance and Directions from the members of the Academic Council for general improvement in the programmes and activities of the institute
A15.8	Any other item with the permission of the Chair

Agenda and minutes of the meeting are attached as **Annexure – VII** in a separate booklet.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.27.5.3 TO CONSIDER AND APPROVE THE OPERATIONAL PLAN OF THE INSTITUTE FOR THE YEAR 2013-14

The Operational Plan of the Institute for the year 2013-14 is attached as **Annexure - VIII** in a separate booklet. The summary of the programmes and projects planned to be undertaken by the institute during the year 2013-14 is as follows:

I. STAFF DEVELOPMENT PROGRAMMES

1. Long Term Programmes
 - (a) Ph.D. Programmes
 - (b) Master's Degree Programmes in six disciplines
 - (c) Post Graduate Diploma in Video and Animation Production (offered for General Public).

2. Short Term Training Programmes
 - (a) Polytechnics
 - No. of Short Term Courses (21 National programmes) 201
 - No. of teachers to be trained through Induction Training Programmes through ICT 7000 – 7500
 - No. of teachers to be trained through content based programmes through ICT 5000
 - No. of training programmes on Quality Management Standards and Quality Technology Tools 10
 - No. of training programmes in Pharmacy / Textile Design / Leather Technology 06
 - No. of Training workshops 15

(b)	Engineering Colleges	
•	No. of Short Term Courses	122
(c)	International Training Programme on Technical and Vocational Education for Sustainable Development in Collaboration with CPSC Manila	
(d)	No. of International Conferences	03
-	Skill Development in Human Resources	
-	Information and Network Technology	
-	IEEE sponsored International Conference	
(e)	No. of National Conferences	03
-	Dynamics of Entrepreneurship Development	
-	Advances in Manufacturing Technology	
-	Infrastructure Development	
II.	CURRICULUM DEVELOPMENT	
a)	Design of Diploma programmes in New and Emerging Areas	14
b)	Revision of Existing Diploma Programmes	37
III.	INSTRUCTIONAL MATERIAL DEVELOPMENT	
a)	Print Material	
-	Text book	01
-	Modules	06
-	Laboratory Manuals alongwith related video films and charts	13
-	Readers	02
b)	Non-Print Material	
-	Video Films	69
-	CAI Packages	03
IV.	RESEARCH AND DEVELOPMENT	
-	Research Projects	09
-	ME Thesis	
-	Ph.D Thesis	
V.	EXTENSION AND CONSULTANCY SERVICES	
-	Extension Service Projects	10
-	Consultancy Projects	03

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO.B.27.5.4 TO CONSIDER AND APPROVE THE PROPOSAL FOR GRANT-IN-AID ASSISTANCE TO CANDIDATES PURSUING PG AND Ph.D PROGRAMMES WITHOUT ANY FINANCIAL ASSISTANCE AT THIS INSTITUTE

The institute is offering PG and Ph.D. Programmes under Faculty of Engineering & Technology in affiliation to Panjab University, Chandigarh. A number of candidates with and without GATE score seek admission to these programmes at this institute. In the TEQIP – II project under which institute is covered, there is a provision of Rs. one crore for giving teaching and research assistanceship to increase enrolment in

existing PG & Ph.D programmes during the project period. Accordingly, the institute has made provision for providing financial assistance to 40 PG and 10 Ph.D scholars. Board of Governors may kindly accord approval to provide scholarship to those candidates to be admitted to above programmes who are presently not being given any financial assistance from this institute.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.5 TO CONSIDER THE CASE OF FACULTY MEMBER WHO HAD NOT OBTAINED Ph.D.WITHIN 7 YEARS AS PRESCRIBED IN THE TERMS & CONDITIONS OF THEIR SELECTION TO THE POST OF ASSISTANT PROFESSOR(NOW ASSOCIATE PROFESSOR).

The Institute in 23rd meeting (vide item No. B 23.1(B) against item No. B 21.3.4) held on 13.3.2012 had informed the Board of Governors of this Institute about the status of Ph.D of the two faculty members namely Mrs Lini Mathew, Associate Professor(earlier Assistant Professor) and Mrs Poonam Syal, Associate Professor(earlier Assistant Professor) who were having Master's degree in appropriate branch of Engineering/Technology with 5 years of experience in teaching/industry/research at the level of Lecturer were appointed as Assistant Professor in February, 2004 with the condition that they have to obtain Ph.D Degree within a period of seven years from the date of appointment as Assistant Professor as per the condition laid down in the in AICTE letter dated 19.2.2003 for the appointment to the post of Assistant Professor.

As both the above faculty members had not completed the Ph.D within a specified period of 7 years, the Board of Governors in its 20th meeting (vide item No. B 20.3.2) held on 25.6.2011 had directed the institute to stop their increment till they complete their Ph.D. Accordingly, in compliance to the decision of the Board of Governors, the increments of both the faculty members were stopped till they complete their Ph.D .

Mrs.Lini Mathew vide her letter dated 12.2.2013 has informed that she has passed the examination for the award of degree of Doctor of Philosophy(PhD) and requested the institute to release her increment. The result notification No.DOC/2013/1 dated 4.2.2013 is enclosed as **Annexure - IX** at page Nos.13 to 19. The increment of Mrs Lini Mathew has been released wef 4.2.2013.

As regards Mrs Poonam Syal, the Board of Governors in their 23rd meeting held on 13.3.2012 had given an extension for a period of one year i.e. upto 23.2.2013 for the completion of Ph.D, with the condition that no further application for extension will be entertained in future. Mrs.Poonam Syal vide her letter dated 11.3.2013 has again requested that she may be granted extension for a period of six months to submit her Ph.D thesis. A copy of her request dated 11.3.2013 is enclosed as **Annexure – X** at page No.20 for kind perusal of the Board of Governors.

It is informed that there are no prescribed guidelines from AICTE/MHRD if an individual does not obtain Ph.D degree within the prescribed limit of 7 years. In this regard the institute vide letter dated 17.2.2011 and dated 19.12.2011 had requested AICTE to intimate as to what action the institute has to initiate in case an individual does not obtain Ph.D degree within the prescribed limit of 7 years, in case of his/her appointment as Assistant Professor(Now Associate Professor). But till date no reply has been received from AICTE.

In the light of above the Board of Governors is requested to take an appropriate decision in this regard.

THE ABOVE IS FOR THE KIND CONSIDERATION OF THE BOARD OF GOVERNORS

ITEM NO. B.27.5.6 TO CONSIDER THE SIGNING OF A MEMORANDUM OF UNDERSTANDING BETWEEN NITTTR, CHANDIGARH AND EdCIL (INDIA) LIMITED, NEW DELHI

NITTTR Chandigarh wishes to enter into a memorandum of Understanding with EdCIL (India) Limited, New Delhi. Discussions have already been held with EdCIL and they are agreeable to sign the MoU with this institute. The proposed MoU is expected to cover the training of foreign trainees in long term and short term training programmes of NITTTR, Chandigarh and training teachers and officials of different organisations / institutions from within the country at NITTTR, Chandigarh.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.7 TO CONSIDER AND APPROVE THE GUIDELINES FOR IMPLEMENTING CAREER ADVANCEMENT SCHEME FOR THE FACULTY OF THE INSTITUTE

Shri M. Sridhar, US(TS.IV) MHRD, Govt. of India vide letter F.No.4-1/2012.TS.IV Vol.IV dated 8th January 2013 has sent a copy of Gazette notification dated 8.11.2012 issued by All India Council for Technical Education (Career Advancement Scheme for the teachers and other academic staff in technical institutions) (Degree) Regulations 2012 for information and necessary action.

Prior to the above notification, AICTE had issued Gazette Notification dated 5th March, 2010 vide which pay scales, service conditions and qualifications and career advancement scheme for teachers and equivalent positions were notified and the said notification was adopted by institute with the approval of Board of Governors in their 17th meeting (vide item No.17.3.2) held on 28.7.2010

In the Gazette notification dated 5.3.2010, the AICTE had given the eligibility criteria for upward movement but no other terms and conditions were notified.

Now the AICTE vide notification dated 8th November, 2012 has issued terms and conditions and criteria to be adopted for promotion under Career Advancement Scheme.

The Institute had constituted a committee to examine the complete scheme and give recommendations for the implementation of Career Advancement Scheme for the faculty of the institute.

The recommendations of the committee are placed as **Annexure – XI** at page Nos.21 to 28 for kind consideration & approval of the Board of Governors.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.8 TO CONSIDER AND APPROVE THE UPGRADATION OF PAY SCALE OF POSTS OF ACCOUNTS OFFICER FROM Rs. 9300-34800+GP.4600/- TO Rs. 9300-34800+ GP 5400/- AND ACCOUNTANT FROM Rs. 9300-34800+GP 4200 TO Rs.9300-34800+GP4600

NITTR Chandigarh is a resource institute for the qualitative growth of technical education in the country. The institute is a fully funded autonomous body of the Ministry of Human Resource Development, Govt. of India.

In the institute there is one post of Accounts Officer and one post of Accountant in the pay scales of Rs. 9300-34800+GP Rs. 4600/- and Rs.9300-34800 + GP 4200/- respectively. The Accounts Officer in this institute acts as the head of the Accounts wing and performs various important duties as Drawing and Disbursing Officer as well as financial Adviser of the institute.

As per recruitment rules of the institute the posts of Accounts Officer & Accountant of the institute are to be filled on deputation by the officials from the Indian Audit and Accounts Department. As per the recommendations of Sixth Central Pay Commission, the Pay scale of Accounts Officer in IA & AD is Rs. 9300-34800 + GP 5400/-. This has been indicated by IA & AD, Chandigarh (copy enclosed as **Annexure - XII** at page No.29) in response to institute's request for sending a panel of officers for the post of Accounts Officer on deputation basis. Since as per rules the posts are required to be filled from IA & AD on deputation basis, no Accounts Officer and Accountant of IA & AD becomes willing to come on deputation basis on these posts because the pay scale of these officials in the institute is lower than that in IA & AD. Due to non availability of officials for these posts on deputation basis, the institute, for the last five years, has appointed a retired Accounts Officer and Accountant of IA & AD on contract basis. This being a temporary arrangement cannot be continued permanently.

The institute had advertised the post of Accounts Officer in the Pay Band of Rs.9300-34800 with Grade Pay of Rs.4600/- and Accountant in the Pay Band of Rs.9300-34800 with Grade Pay of Rs.4200/- against Advertisement No.135-12/2012 on deputation basis for one year in the first instance from Indian Audit and Accounts Department (Copy enclosed as **Annexure – XIII** at page No.30). The last date for receipt of applications was 15-3-2013. The institute has not received any application from any of the officials of the Indian Audit and Account Departments as per the Advertisement.

In order to obtain a suitable Officer from IA & AD for this post, it is necessary that the pay scale of Accounts Officer and Accountant in this institute be upgraded at par with the Accounts Officer and Accountant of IA & AD as per CCS (Revised Pay) Rules, 2008. In light of the above, it is proposed that Grade Pay for the post of Accounts Officer and Accountant in NITTTR Chandigarh may be upgraded to GP 5400/- and GP 4600/- respectively. However, if it is not possible at this stage to upgrade the pay scale of Accounts Officer and Accountant, the Board of Governors may kindly allow to fill up the post of Accounts Officer and Accountant from retirees of IA & AD from the open market because they are SAS qualified or appoint, persons with SAS qualification from open market by giving an open advertisement.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.9 TO CONSIDER AND APPROVE THE PLACEMENT OF TWO DEANS IN NITTTR CHANDIGARH

NITTTR Chandigarh has been established by the Government of India for the qualitative growth of technical education in the country, more specifically in the Northern Region consisting of nine states and UT of Chandigarh. The broad scope of activities of NITTTR Chandigarh includes Education and training of faculty of Engineering institutions; Polytechnics and Engineering Colleges; Curriculum Development; Instructional material Development; Research and Development and Extension Services and Consultancy. The institute has been effectively working in the above areas and has been successfully conducting a large number of education training programmes for the faculty of engineering colleges and polytechnics for updating and upgrading their knowledge and skills. The institute is also highly involved in the curriculum development of various technical programmes of various client states. Since the upgrading of the institute from Regional Institute to National institute research and development and extension services have become one of the major thrust areas of the institute. To give boost to these thrust areas and to extend the outreach of the institute to various national and international clients there is a great need to place senior faculty members as Deans to co-ordinate these activities at varied levels. It is proposed that two Dean positions viz Dean Research and Development and Dean Extension Services and Consultancy may kindly be allowed to look after these activities. The broad scope of activities of Deans are proposed as under:

DEAN RESEARCH AND DEVELOPMENT

- To coordinate systemic research to provide research inputs for development of technical education, training system and its management.
- To undertake action research for development of innovative methods, processes and practices for improvement of teaching learning and quality of technical education and Vocational education system.
- To undertake specific research in Engineering, Management and Vocational Education areas for the development of industry, world of work and Society.
- To undertake research in formal and non formal areas for the benefit of society at large.

DEAN EXTENSION SERVICES AND CONSULTANCY

- To build close liaisoning and net working with Ministry and other agencies at the national level for undertaking various projects and programmes.
- To establish and strengthen linkages with various states in the Northern Region to understand the requirements of the client and initiate projects and programmes in the areas of education and training, Curriculum Development, Instructional Material Development and Research and Development.
- To build linkages with industry and world of work and similar other agencies/organizations for initiating mutually beneficial programmes for the faculty of the institution and technical institutions and the professionals of industry.
- To give boost for enhancing consultancy projects from various clients.
- To co-ordinate the implementation of consultancy projects with various departments of the institute.
- To offer courses/programmes for technical and vocational teachers to suit overseas demand especially SAARC and ASEAN countries.
- To collaborate with community and industry in organizing continuing and non formal vocational education programmes and providing extension and consultancy services.
- To provide support services to Government of India schemes related to technical and vocational education system and as entrusted by MHRD, Government of India, from time to time.
- To cooperate with educational or other institutions in any part of the world having objectives wholly or partly similar to those of the institute by exchange of teachers and scholars and generally in such manner as may be conducive to their common objectives.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.10 TO CONSIDER AND APPROVE THE MODE OF APPOINTMENT FOR THE POST OF SENIOR TRANSLATOR CONSEQUENT UPON GRANT OF GP OF RS.4600/- BY THE GOVT. OF INDIA.

The following posts have been sanctioned for the institute for implementation of official language policy of the Government of India :

1.	Sr. Hindi Translator	One Post	Rs.5500-9000
2.	Hindi Translator	One Post	Rs.5000-8000

As per recommendations of the 6th Central Pay Commission, the pre revised scales of Rs.5000-8000 and 5500-9000 which were in the feeder and promotional grades in some of the cases were merged in an identical grade of Rs.9300-34800 PB 2 + GP of Rs. 4200/- Accordingly, both the above posts in the institute were merged in an identical grade of Rs.9300-34800 (PB 2)+ Grade Pay of Rs.4200/-

After merger of these pay scales, these posts were re-designated as Senior Translator in the Grade pay of Rs.4200/- with the approval of Board of Governors accorded in its 13th meeting held on 13.2. 2009 vide item No. B 13.4.1. Due to re-designation of these posts in Single Cadre, the mode of appointment for filling up of these posts was also changed to 100% open selection with the approval of Board of Governors vide item No.17.3.1(A) in its 17th meeting held on 28.7.2010.

Now the MHRD, GOI vide letter No.7-18/2009. TS.IV dated 12th February, 2013 has extended the Grade pay of Rs.4600/- to Senior Translator in accordance with the department of Expenditure OM No.1/1/2008-IC dated 24.11.2008 read with 27.11.2008 (Copy enclosed as **Annexure - XIV** at page Nos.31 to 33). With this one post of Sr. Translator which was earlier in the pay scale of Rs. 5500-9000(pre-revised) has been given GP of Rs.4600/- and the other post in pay scale of Rs. 5000-8000(pre-revised) still lies with GP 4200/-.

The incumbent who is presently in GP of Rs. 4200/- has requested that recruitment rules of these posts may be changed and the post of Senior Translator in the GP of Rs.4600.- be filled on the basis of promotion as being done for all other posts in the institute. He has stated that he is in the service of the institute for more than 22 years and has not got even a single chance for promotion (Copy of request enclosed as **Annexure – XV** at page Nos.34 to 36).

It is worth to add here that Class III Union of the institute in its letter dated 18.03.2013 (copy enclosed as **Annexure – XVI** at page No.37) has also requested that the existing mode (100% open selection) of appointment in the case of Hindi Translator be modified to promotional basis.

Consequent upon grant of GP of Rs. 4600/- to Senior Translator, the above posts are now required to be put into different cadres. These are also required to be re-designated alongwith necessary changes in the existing recruitment rules .

Keeping in view the above, the request of the incumbent and the request of the Union, a committee consisting of Dr. BS Pabla, Chairman, Dr. AB Gupta, Shri Diler Singh, Dy. Registrar MNIIT, Jaipur, Rajasthan (outside Expert) and Dr. Rakesh K Wats was constituted by the competent authority. The committee met on 1.4.2013. After going through the details of the case, the committee has recommended the following:

1. The channel of movement of Sr. Translator from GP of Rs., 4200/-(Feeder Cadre) to GP of Rs.4600/-(promotional cadre) may be promotional on seniority-cum-fitness basis.
2. To avoid confusion, the nomenclature for the posts may remain the same as per the sanctioned posts i.e. post with GP 4200 be called as Hindi Translator and the post with GP 4600 as Senior Hindi Translator.
3. The mode of appointment for Hindi Translator with GP Rs.4200/- may remain the same i.e. open selection as already approved by the Board of Governors.

THE BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM NO. B.27.5.11 TO CONSIDER AND APPROVE THE QUALIFICATION AND EXPERIENCE FOR THE POST OF RESEARCH ASSISTANT

The institute had advertised one post of Research Assistant in PB-3 Rs. 15600-39100 with Grade Pay of Rs. 5400/- against Advertisement No. 135-12/2012. The last date for receipt of application was 15.3.2013. The qualification for the post as approved by the Board of Governors in its 7th meeting held on 23.2.2007 vide Item No. B.7.4.4. is as under:

BE/B.Tech in Computer Science and Engineering or Electronics and Communication Engineering.

OR

M.Sc. in Computer Science **or** Electronics or Information Technology **or** Electronics Media Technology with at least one year certificate course in computer graphics **or** multimedia.

Desirable:

Experience in video editing camera handling **or** video film production.

Job Description

1. To assist in the short term/long term training programme in video film production techniques.
2. To assist in preparation of research project reports.
3. To assist in the organization and conduct of workshops for various ETV projects.
4. To conduct programmes independently under the guidance of senior faculty.
5. To assist in maintenance of Audio/Video Digital Equipment.
6. To assist in operation and calibration of computer equipment.
7. To assist in Editing

- **Upper Age Limit: 35 years (Relaxation under rules for SC/ST/OBC etc. candidates as per Central Government Rules).**
- **There is no upper age limit for internal candidates.**

A total of 60 applications have been received for the above post.

The institute had received three requests from its employees (copies enclosed as **Annexure - XVII** at page Nos.38 to 40) that the qualifications and experience for the post of Research Assistant advertised by this institute against Advertisement No. 135-12/2012 please be modified and the post in question re-advertised so that the internal candidates may get the fair chance to compete with others and get motivated.

Based on the request of employees, the Director constituted a committee consisting of Dr. BS Pabla, Dr AB Gupta, Shri Diler Singh, Deputy Registrar, MNIT Jaipur (Rajasthan) and Dr. Rakesh K.Wats to look into the qualifications as per advertisement and the request of the employees. The committee met on 01-04-2013. After going through the details of the case, the qualifications approved by Board of Governors at different times (**as per Annexure - XVIII** at page No.41) and the request of institute employees, the committee proposes the following qualifications and experience for the post of Research Assistant.

Essential Qualifications

BE/B.Tech in Computer Science and Engineering/Electronics and Communication Engineering/
Civil Engineering/Electrical Engineering/Mechanical Engineering.

Desirable

- ME/M.Tech in relevant branch of engineering.
- Industrial experience.

Job Description

- To assist in conduct of short term/long term training programmes.
- Preparation of research project reports.
- To assist in the organization and conduct of workshops.
- To assist in development of Audio/Video Digital aids.
- Collection and maintenance of data for research projects.
- Assist in design, development and evaluation of Curriculum.

Upper Age Limit: 35 years (Relaxation under rules for SC/ST/OBC etc. candidates as per Central Government rules. There is no upper age limit for internal candidates.

BOARD OF GOVERNORS MAY KINDLY CONSIDER AND APPROVE

ITEM No.B.27.5.12 **PLACEMENT OF STATUS REPORT ON VARIOUS ISSUES RELATING TO THE INSTITUTE**

As per directions received from the Ministry of Human Resource Development vide its letter No. 4-6/2006-TS.IV(Part) dated December 6, 2006, the status report on the following issues is required to be reported to the Board of Governors in its every meeting:

1. Filling up of backlog vacancies of SC/STs and OBCs.
2. Annual Report and Audited Accounts.
3. Comments in respect of outstanding audit paras.
4. Progress of Plan and Non Plan expenditure.
5. Pending vigilance matters and enquiry report thereto.
6. Redressal of public grievances.

Accordingly, the status report in respect of the above issues is being placed which is as under:

1. **Filling up of backlog vacancies of SC/STs and OBCs**

There are no backlog vacancies of SC/STs and OBCs at this institute.

2. **Annual Report and Audited Accounts**

Already reported to FC/BOG vide item No. F. 23.2.3 and B.26.4.1 at their meeting held on 19.10.2012 and 27.11.2012 respectively.

3. **Comments in respect of outstanding Audit Paras**

There are 14 outstanding audit paras placed in Financial Committee vide item No.F.25.3.4 and are being perused for settlement.

4. **Progress of Plan and Non Plan expenditure**

The Status report on progress of expenditure under Plan-(Non-Recurring)-Creation of Capital Assets, Plan (General)-Recurring and Non-Plan (Recurring) scheme at the end of 3rd quarter i.e. upto 31.12.2012 of the financial year 2012-13 is placed in Finance Committee vide item No.F.25.3.1.

5. **Pending vigilance matters and enquiry report thereto**

One case is still pending.

6. **Redressal of public grievances**

There is no pending matter of public grievances in the institute.
