

MINUTES OF THE FIFTH MEETING OF THE BOARD OF GOVERNORS OF NATIONAL INSTITUTE OF TECHNICAL TEACHERS' TRAINING & RESEARCH (NITTTR), CHANDIGARH HELD ON JULY 21, 2006 AT 12.30 PM AT INDIAN INSTITUTE OF TECHNOLOGY (IIT), HAUZ KHAS, NEW DELHI.

The 5th meeting of the Board of Governors of the Institute was held at 12.30 p.m. on July 21, 2006 at Indian Institute of Technology (IIT), Hauz Khas, New Delhi. The following were present:

1. **Mrs Rajesh Kumari,** **Chairperson**
Chairperson, Board of Governors,
National Institute of Technical Teachers'
Training & Research (NITTTR)
CHANDIGARH 160 019

2. **Shri Vijay Bharat,** **Member**
Director (T),
Government of India,
Ministry of Human Resource Development,
Department of Secondary & Higher Education,
Shastri Bhawan,
NEW DELHI 110 001

3. **Shri BK Ray,** **Member**
Desk Officer
Government of India,
Ministry of Human Resource Development,
Integrated Finance Division(IFD),
Department of Secondary & Higher Education,
Shastri Bhawan,
NEW DELHI 110 001

4. **Prof. Swadesh K Gupta,** **Member**
Adviser (Faculty Development)
All India Council for Technical Education,
NBCC Building, Eastern Towers, IVth Floor,
Pragati Vihar, Lodhi Road,
NEW DELHI-110 003

5. **Shri AK Bagga (representing Mrs. Usha Birjee)** **Member**
Deputy Director,
Technical Education, Uttar Pradesh,
Govt. Polytechnic, Campus, Vikas Nagar,
KANPUR – 208 024 (UP)



6. **Shri Vickram Jaidka,** **Member**
11, Shivalik Enclave,
NAC Manimajra,
CHANDIGARH
7. **Dr. SS Pattnaik,** **Member**
Prof. & Head,
Educational Television Center
National Institute of Technical Teachers'
Training and Research,
Sector-26,
CHANDIGARH – 160 019
8. **Dr OP Bajpai,** **Member-Secretary**
Director,
National Institute of Technical Teachers'
Training & Research (NITTTR),
Sector 26,
CHANDIGARH 160 019

The following members could not attend the meeting:

1. **Shri GH Khan,** **Member**
Director
Technical Education,
Government of Jammu and Kashmir,
Block 'A', Old Secretariat Premises,
SRINAGAR –190001
2. **Dr. Bhagwan Singh,** **Member**
Secretary,
State Board of Technical Education,
Department of Science & Technology,
Technology Bhawan, 4th Floor, Baily Road,
PATNA –800 015 (Bihar)
3. **Shri Rajiv Gupta, IAS,** **Member**
Commissioner of Higher and Technical Education,
Directorate of Technical Education,
Gujarat State,
2nd Floor, Block No. 2,
Dr. Jivraj Mehta Bhawan,
GANDHINAGAR – 382 010 (Gujarat)



4. **Prof. Keshav Chandra Sharma,** **Member**
Professor of Physics,
HP University,
SHIMLA – 171 005 (HP)
5. **Dr SK Salwan,** **Member**
Vice Chancellor,
Punjab Technical University,
Ladowali Road,
JALANDHAR – 144 001 (Punjab)

At the outset, Mrs Rajesh Kumari, Chairperson extended warm welcome to all the members of the Board and expressed her deep gratitude towards them for having spared their valuable time for attending the meeting. She appreciated the services and role of Dr Bajpai in the unprecedented growth and development of the institute during his tenure. She then requested Dr OP Bajpai, Director and Member Secretary to conduct the proceedings of the meeting. Dr. Bajpai also extended welcome and expressed gratitude towards Chairperson and other members of the Board for their coming all the way to attend the meeting.

Before taking up the various agenda items, Dr. O.P. Bajpai, Member-Secretary reported the following new initiatives, distinctive programmes and performance of the institute since the last BOGs' Meeting i.e. January 27, 2006:

1. A National Conference on 'Advances in CAD/CAM Technology' was held on 23rd –24th March, 2006 which was attended by 83 persons.
2. Distance Education Network towards EDUSAT utilization has been established through which regular transmission on technology programmes has started since 2nd December, 2005 (9.30 a.m. to 5.30 p.m.). Various training programmes for subject experts were conducted for EDUSAT transmission. Similarly a consultancy project on Video Film Production for EDUSAT transmission has been undertaken on behalf of the Govt. of Haryana who have agreed consultancy amount of Rs. 25 lac.
3. In the current academic year, response to Modular Masters' Degree Programmes in six disciplines viz (i) Engineering Education, (ii) Manufacturing Technology, (iii) Construction Technology & Management, (iv) Computer Science & Engineering, (v) Instrumentation & Control and (vi) Electronics & Communication Engineering remained excellent. 87 candidates have been admitted to ME/M.Tech regular programmes and 126 ME/M.Tech Modular Programme from 20 states of the country.
4. The institute has been recognised as a Research Centre of Punjab Technical University, Jalandhar for Ph.D. Programmes. It was also reported that six students have admitted the institute for Ph.D. under QIP Polytechnics and 10 students are likely to be admitted for M.E. under QIP.



5. The institute conducted three Induction Training Programmes sponsored by AICTE in which 111 persons participated. This is the new programme initiated by the institute.
6. The Govt. of India, MHRD constituted a Review Committee under the Chairmanship of Prof. D. Acharya, Chairman, AICTE for all the four NITTTRs. The Review Committee visited the institute on April 13, 2006. The following documents were prepared and submitted to the Review Committee.
 - Highlights of Programmes and Activities undertaken by the Institute during 2000-2006 (March, 2006)
 - Strengths and Weaknesses of the faculty of the institute (May, 2006)
 - Report on A new Concept/Direction/Orientation to NITTTRs (June, 2006)
7. The Institute has submitted proposal to the MHRD for introducing 27% reservation for OBCs in the Post Graduate Programmes run by the institute and proposed Rs. 75 crores for its implementation.
8. It was also reported that during the year the institute has conducted 110 courses for polytechnics and 92 for engineering colleges in which 1262 teachers from polytechnics and 1253 teachers from engineering colleges participated. Besides, the institute has conducted 11 workshops with 503 participants and one seminar in which 83 participants were present.

Thereafter the various agenda items were deliberated as under:

ITEM NO.B.5.1(a) TO CONFIRM THE MINUTES OF THE 4th MEETING OF THE BOARD OF GOVERNORS OF NITTTR CHANDIGARH HELD ON 27.01.2006 AND TO REPORT ACTION TAKEN THEREON.

While confirming the minutes of the 4th meeting of the Board of Governors held on 27.1.06, the Board observed that the empanelment of Fortis Multi Specialty Hospital, Mohali for providing medical treatment facilities to the institute faculty and staff and their dependents vide Item B.4.4.13, the reimbursement should be limited to the rates applicable in the CGHS recognized hospitals for the city of Chandigarh. As regards the pensioners the Board directed that the institute should explore the possibility of providing medical facilities to the pensioners and their dependents by way of insurance in the similar manner as has been done by IIT, Madras, IIT, Kharagpur & IISc, Bangalore. It was finally deliberated that the Fortis Multi Specialty Hospital, Mohali may be empanelled as approved for medical treatment for the institute faculty and staff with rates limited to the rates applicable to the Central Govt.



Employees under the CGHS Scheme in any CGHS Recognized Hospitals at Chandigarh.

ITEM NO.B.5.1(c)

AGAINST

ITEM NO. B.4.1. TO CONSIDER AUDIT AND INSPECTION REPORT ON THE ANNUAL ACCOUNTS OF THE INSTITUTE FOR THE YEAR 2003-04 ---PUDA COURT CASE.

B- PUDA CASE

This item was also discussed in the meeting of Finance Committee and the following resolution was passed:

The Member-Secretary apprised the committee about the past history of PUDA Court Case and its progress from time to time as well as the steps taken by the institute to protect institute's interest. After hearing the Member-Secretary, the Committee advised to ascertain whether the PUDA consultancy was an institutional consultancy or consultancy undertaken by Prof. R.Subramanian and others. The Court case be pursued accordingly. It was also advised that the institute should take up consultancy work only in the areas of expertise and not beyond the scope of the institute activities. The Committee also advised the institute to come up with rules and regulations for undertaking consultancy work which should inter alia provide the following also:

1. List of areas of consultancy and relevance of consultancy work to the activities of the institute or areas of work of the institute.
2. MOU with Director of the Institute and with the Agency
3. MOU approval/report regarding consultancy work to the Finance Committee & Board of Governors.
4. Maintenance of proper record relating to consultancy work.
5. Liability of the institute/Government
6. Rules for distribution and utilization of the consultancy fund.
7. The list of areas of consultancy should be reviewed from time to time.
8. Minimum work order for consultancy if it is not related to education and training.

The Board considered the above said resolution and approved the same.

AGAINST

ITEM NO. B.2.2 TO APPROVE THE ACTION INITIATED BY THE INSTITUTE REGARDING THE POST GRADUATE PROGRAMME - DEEMED UNIVERSITY STATUS.

This item was also discussed in the meeting of the Finance Committee and the following resolution was passed:

The Member-Secretary apprised the committee about admissions in M.E./M.Tech. (Modular and Regular) programmes. He also informed the committee



that many students have requested for fellowships for both modular and regular M.E./M.Tech. programmes. The institute has taken up their request with MHRD/AICTE for instructions/directions and budgeting provision. After deliberations, the Committee advised the institute to pursue the matter for Deemed University/Central Institute Status with the Ministry and report its progress from time to time.

The above said resolution was approved by the Board.

AGAINST

ITEM NO. B.4.4.1 TO CONSIDER AND APPROVE THE ANNUAL REPORT OF THE INSTITUTE FOR THE YEAR 2004-05

Noted

ITEM NO. B.5.2 ITEMS FOR REPORT

The following items which were reported to the Board of Governors were noted:

- Item No. B.5.2.1 Re-Constitution of Academic Council of the Institute
- Item No B.5.2.2 Permanent Imprest in favour of Shri Raj Paul Despatch Clerk and Shri R.S. Verma, Senior Technical Assistant .
- Item No. B.5.2.3 Retirements/Deaths occurred during the period 01.12.05 to 26.06.06
- Item No. B.5.2.4 Resignation tendered and accepted during the period 01.12.2005 to 26.06.2006
- Item No. B.5.2.5 Allowing Institute employees to continue in service until superannuation.
- Item No. B.5.2.6 Initiation of disciplinary proceedings against Professor R. Subramanian, formerly Professor & Head, Civil Engineering Department.

ITEM NO. B.5.3 ITEMS FOR RATIFICATION

The following items were considered and ratified by the Board of Governors:

- Item No. B.5.3.1 Termination of services of Mrs Amrit Kaur, Junior System Programmer in a disciplinary case against her.



Item No.B.5.3.2 Appointments made during the period 01.12.2005 to 26.06.2006 as reported in the agenda item.

Item No.B.5.3.3 Completion of probation period of Professor Dr. S.S. Pattnaik, ETV Department/Centre.

ITEM NO. B.5.4 ITEMS FOR CONSIDERATION.

ITEM NO.B.5.4.1 TO APPROVE THE MINUTES OF THE FIFTH MEETING OF FINANCE COMMITTEE HELD ON 21.7.2006

The minutes of the 5th meeting of Finance Committee held on 21.7.06 were circulated amongst all the members of the Board during the meeting. The same were considered and approved by the Board.

ITEM NO.B.5.4.2 TO CONSIDER FILLING UP OF VARIOUS VACANT SENIOR TECHNICAL NON-TEACHING GROUP 'A' POSTS IN THE INSTITUTE.

It was resolved that the nomenclature of the posts as mentioned in the agenda item and the qualifications prescribed for each be reviewed and updated keeping in view the functional requirement of the institute as well as pay scale of each post. This exercise be done by the institute in consultation with MHRD. Thereafter, the essential technical posts may be filled by the institute as per recruitment rules. It was, however, further resolved by the Board that direct recruitment against all the vacant posts including faculty positions in the institute should be filled up before the release of Dr. O.P. Bajpai or kept in abeyance until availability of regular Director of the institute.

ITEM NO.B.5.4.3 AMENDMENT IN THE RECRUITMENT RULES REGARDING PROMOTIONS TO THE POSTS OF UDC, ASSISTANT, SUPERINTENDENT AND SECTION OFFICER.

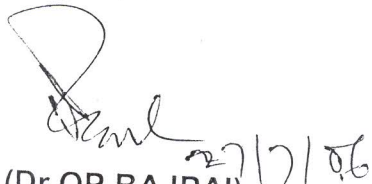
It was resolved that upto the level of the Assistant, promotions may be considered on seniority-cum-fitness basis as per institute rules by having just a job/trade related test of the eligible employees. However the existing procedure and rules for promotion above the level of Assistant will continue to be followed.

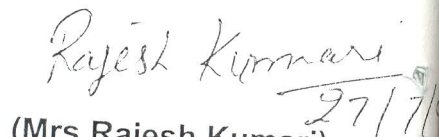
After completing the various agenda items Dr. OP Bajpai, Director informed the Board that consequent upon his selection in the Kurukshetra University, Kurukshetra for a term of five years, he has submitted his resignation from the post of Director NITTTTR, Chandigarh with the request that he may be relieved of his duties on 17 August, 2006 A.N. Keeping in view the commendable work done by Dr. OP Bajpa during his tenure as Director of the institute, all the members were



unanimous over the opinion that Dr. Bajpai's resignation will be a great setback to the institute. It was resolved that the appreciations for the commendable work done by Dr OP Bajpai for the institute during his tenure as Director must be placed on record and conveyed to him. The Board resolved to wish Dr. Bajpai very good luck and success on his new assignment.

The meeting ended with a vote of thanks


(Dr OP BAJPAI)
Member-Secretary


(Mrs Rajesh Kumari)
Chairperson